MEMORANDUM

To: All State Agencies and Institutions
From: Debbie Rubisoff, Director
Date: July 15, 2015
Re: FY 2017 Budget Request – Posting to Agency Website

With the passage of House Bill 831, Regular Legislative Session of 2015, the Legislature is requiring that beginning with the Fiscal Year 2017 budget submission, any state agency or institution making a budget under the authority of Section 27-103-129 shall annually publish on its agency website a copy of the budget request(s) that it submitted.

This letter is sent as a reminder that your budget must be approved by the Legislative Budget Office before you publish a copy of your budget submission. Under the provisions of the new Online Budget Submission System (OBRS), agencies must submit their requests and receive an approval before budgets will be accepted by the Legislative Budget Office. The approved budget submission is the only version of your budget request that should be published on your website. It is also the version that will be published on the Legislative Budget Office Website.

Also as a reminder, the supplemental information for Fiscal Year 2015 revenues (reference May 1, 2015 letter from the Legislative Budget Office) is due to this office no later than September 1, 2015.