

must be paid. Information concerning this program may be obtained from the Deans' Office.

### EXPENSES FOR RESIDENCE HALL STUDENTS

**Residence Hall fees range from \$1410.00- \$1461.00 per semester.** Except on official school holidays, resident hall students are provided three meals per day each day of the week. Meals are provided if the dorms are open. All resident hall students are required to purchase a mailbox and a college cafeteria meal plan.

### MISCELLANEOUS FEES AND EXPENSES

**Late Registration:** \$15.00

**Work-Based Learning:** \$75.00 per semester

**Change of Schedule Fee:** \$20.00

**Returned Check Fee:** \$40.00

**Graduation Fee:** \$30.00

**Replacement Identification Card:** \$10.00

**Commuter Meal Ticket:** \$270.00 per semester

This entitles the student to dine in the cafeteria from Monday through Friday, except on official school holidays. The ticket is effective the first day of class through the last day of exams.

**Residence Hall Room Deposit.** A room deposit of \$100.00 is payable in advance in order to reserve a room in the resident halls. This amount is retained as a damage deposit until a student officially withdraws from the dormitory. The refundable amount of \$75.00, less any charges for damage, will be mailed to the student's home address. Students leaving the resident hall without officially checking out forfeit the room deposit.

### REFUND POLICY

It is the student's responsibility to withdraw officially. Refunds of fees are computed according to the date the student personally contacts the Office of Admissions and Records to complete the withdrawal process, not the last day of class attendance. Requests for exceptions because of extenuating circumstances must be submitted in writing to the Business Office. An administrative committee will review the request, and the student will be notified as to whether or not an exception to the refund policy can be made. The college will not refund fees originally paid by check until the check has successfully cleared the student's bank.

**Registration Fee.** This fee is not refundable.

**General Fee, Technology Fee, Part-time Fee, and Non-Resident Tuition.** Students who officially withdraw from school before the end of the term are entitled to partial refunds under certain conditions. These fees will be refunded as follows:

### Fall 2008

<u>Session</u>	<u>Amount of Refund</u>	<u>Last Date</u>
Regular	100%	08/21/08
Regular	50%	10/10/08
WWW	100%	09/02/08
WWW	50%	10/03/08

### Spring 2009

<u>Session</u>	<u>Amount of Refund</u>	<u>Last Date</u>
Regular	100%	01/20/09
Regular	50%	03/06/09
WWW	100%	01/26/09
WWW	50%	02/23/09

### Fall 2009

<u>Session</u>	<u>Amount of Refund</u>	<u>Last Date</u>
Regular	100%	08/27/09
Regular	50%	10/09/09
WWW	100%	08/31/09
WWW	50%	10/02/09

### Spring 2010

<u>Session</u>	<u>Amount of Refund</u>	<u>Last Date</u>
Regular	100%	01/19/10
Regular	50%	03/01/10
WWW	100%	01/25/10
WWW	50%	02/22/10

**Residence Hall Fees.** To withdraw officially from the dormitory, a student must secure a withdrawal notice from the Dean of Women or the Dean of Men, whichever is applicable. The Dean will present the notice to the Business Office, and room fees will be refunded according to the date on the official withdrawal.

The refund for board will be made based on the number of full weeks unused according to the date on the official withdrawal notice. However, no refund for less than two full weeks will be made.

**Laboratory Fees.** Laboratory fees can be refunded if the student officially withdraws from the lab course on or before the 50% date for that particular semester.