

## GRADING SYSTEM

### Grades and Credit Hours

Credit for each course is awarded in terms of semester hours. The number of credit hours awarded for each course normally conforms to the number of contact class hours per week. A typical exception occurs in laboratory work, where two or three hours of class contact have a one-credit hour value. Credit hours for courses will be granted at the completion of each semester. Partial credit will not be granted for any period during the semester.

The following possible grades and corresponding quality represent the instructor's final evaluation of a student's performance in a course:

A - Excellent; 4 quality points per semester hour

B - Good; 3 quality points per semester hour

C - Average; 2 quality points per semester hour

D - Below Average; 1 quality point per semester hour

F - Failure without privilege of re-examination; 0 quality points

U - Audit; 0 quality points

I - Incomplete; must be removed within six weeks as directed by the instructor or grade becomes an "F"

W - Withdrawn on or before designated date according to the college calendar

A grade report of "I" (incomplete) at the end of any course represents failure to complete some of the requirements of the course. An "I" requires the subsequent completion of all requirements in the course within six weeks following the end of the semester in which the course was taken; otherwise, a grade of "F" is automatically recorded. It is the student's responsibility to arrange with his/her instructor for completion of course requirements in accordance with this regulation.

Divisions within the College must establish standards of performance expressed in percentages and inform students of grading procedures for each class.

## EXAMINATIONS

The final examination schedule is published at the end of each semester, and students will be given a comprehensive final examination based on course objectives.

## GRADE POINT AVERAGE

For the purpose of graduation and transfer to other educational institutions, students must obtain a "C" average, which according to the grade point system adopted, would be a 2.0 average. This average is figured on the total quality points earned divided by the total number of semester hours attempted. Grades of "W," "WP," or "U" do not count in the grade-point average. Grades of "W" and "WF" were awarded prior to Fall 2007. All other courses attempted are included in the average. If a course is repeated, only the best grade will be used in GPA computation unless other arrangements are approved by the Vice President of Instructional Affairs.

## GRADE REPORTS

Students are notified of their academic status at mid-term of each semester. Faculty advisors receive mid-term grade reports and are available to advisees to discuss academic performance. At the end of each semester, grade reports are made available to students through their online

account. Appeals associated with final grades must be received in writing by the Dean of Students within 30 days following the end of the term in which the grade was assigned.

## HONORS

At the end of each semester, special recognition is given to students for outstanding academic achievement. Honors are based on grade point averages.

President's List – 4.0

Deans' List – 3.5 or above

Faculty List – 3.0 or above

## GRADUATION REQUIREMENTS

Students may pursue courses of study and complete requirements for an Associate in Arts degree, Associate in Applied Science degree, or a Career Certificate.

1. To graduate from the College with an Associate in Arts degree, completion of the basic core of **General Education** courses is required. Students must earn 64 semester hours including

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| <b>a. Orientation</b>   | 2 semester hours |
| <b>English Composition</b>  | 6 semester hours |
| <b>Humanities</b><br>(History, Literature, Philosophy, Religion)  | 6 semester hours |
| <b>Fine Arts</b><br>(Art/Music Appreciation, Art History)   | 3 semester hours |
| <b>Social Science</b><br>(Economics, Geography, History,<br>Political Science, Psychology, Sociology)                                   | 9 semester hours |
| <b>College Algebra or higher lever math</b>   | 3 semester hours |
| <b>Laboratory Science</b><br>(Biology, Botany, Chemistry, Microbiology,<br>Anatomy & Physiology, Physical Science,<br>Physics, Zoology) | 8 semester hours |
| <b>Oral Communication</b> (Public Speaking)   | 3 semester hours |

Electives subject to approval to complete the total hours required. Note that **developmental courses will not count towards graduation requirements.**

- b.** Earn a minimum 2.0 GPA on all work attempted at JCJC. (Quality points earned from another institution will not make up quality point deficiency for graduation).
- c.** Maintain a GPA of 2.0 or above when all transfer courses used to meet degree requirements are averaged with course work completed at Jones County Junior College
- d.** Complete 25 percent of semester credit hours through Jones County Junior College.
- e.** Earn not more than 25 percent of the work for graduation by extension and/or correspondence.\*