

Associate in Arts Graduation Checklist

- _____ Orientation (2 hrs):
- _____ English Composition I (3hrs)
- _____ English Composition II (3hrs)
- _____ College Algebra or above (3hrs)

6 hours of Humanities (classes are 3 hours each):

- _____ American Literature I
- _____ American Literature II
- _____ British Literature I
- _____ British Literature II
- _____ Traditional Grammar
- _____ Old Testament
- _____ New Testament
- _____ Philosophy
- _____ Western Civilization I *
- _____ Western Civilization II *
- _____ American History I *
- _____ American History II *
- _____ World Religions
- _____ World Lit

8 hours of Lab Sciences (classes are 4 hours each):

- _____ General Biology I
- _____ General Biology II
- _____ Principles of Biology I
- _____ Principles of Biology II
- _____ Botany
- _____ Zoology I
- _____ Zoology II
- _____ A&P I
- _____ A&P II
- _____ Microbiology
- _____ Basic Chemistry
- _____ General Chemistry I
- _____ General Chemistry II
- _____ Physical Science I
- _____ Physical Science II
- _____ General Physics I
- _____ General Physics II
- _____ General Physics IA
- _____ General Physics IIA
- _____ Organic Chemistry I
- _____ Organic Chemistry II
- _____ other: _____
- _____ other: _____

6 hours of Social Sciences (classes are 3 hours each):

- _____ Western Civilization I *
- _____ Western Civilization II *
- _____ American History I *
- _____ American History II *
- _____ Human Growth and Development
- _____ Geography
- _____ American National Government
- _____ State and Local Government
- _____ Sociology
- _____ Marriage and Family
- _____ Social Problems
- _____ Psychology
- _____ Economics I
- _____ Economics II

3 hours of Fine Arts (classes are 3 hours each):

- _____ Art Appreciation
- _____ Art History
- _____ Music Appreciation
- _____ Music Survey
- _____ Music Theory

***History classes can be counted as EITHER a Humanities OR a Social Science.**

28 hours of Electives

Class:	Number of Hours:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

NOTE:
Beginning or Intermediate classes such as Beginning Algebra DO NOT count towards graduation.
A student must have passed 62 hours with a 2.0 or above on all JCJC work as well as transfer work. A minimum of 16 hours must be earned at Jones for an Associate Degree.

Student Initials: _____

Associate in Arts Graduation Application

Date: _____

Name: _____
(as desired on diploma) FIRST MIDDLE LAST

SS#: _____ **Student ID#:** _____

Mailing Address (Verify this address with Admissions):

Address Line 1 (House # and Street): _____

Address Line 2 (Apartment # or PO Box): _____

City, State, and Zip: _____

Telephone Number: _____ **Gender:** Male Female

Major: _____

Are you requesting any exceptions from JCJC graduation requirements based on the requirements of a senior institution? YES NO **If yes, you must see the Registrar.**

Do you have any transfer work from other colleges? YES NO If yes, from which schools? List below:

Did you attend JCJC before 1985? YES NO

Measurements (for cap and gown): _____

Write Will Not Walk if you are not participating in the ceremony. HEIGHT WEIGHT

Which semester will you complete all requirements? Fall Spring Summer

PTK Advisor Signature (for PTK members only): _____

Honors College Advisor Signature (for Honors College only): _____

Do not write below this line

Receipt# _____ Date Cap and Gown Ordered: _____

Date Approved: _____ Date Diploma Mailed: _____

Jones County Junior College does not discriminate on the basis of race, color, national origin, age, sex, or disability in its programs, activities, or employment practices. The following persons have been designated to handle inquiries and grievances regarding the non-discrimination policies: (ADA/Section 504) Pam Brownlee, ADA Coordinator, Jones County Junior College, 900 South Court Street, Ellisville, MS 39437, 601-477-4122; (Title IX) Gwen Magee, Title IX Coordinator, Jones County Junior College, 900 South Court Street, Ellisville, MS 39437, 601-477-4028.

GRADUATION APPLICATION INSTRUCTIONS

ASSOCIATE IN ARTS

READ this page before you fill out your application!!

- Make sure you put your **height** and **weight** in the appropriate place **if you want to walk** in the ceremony! (We need this to order your cap and gown in time.)
--You will get a letter about graduation practice a couple of weeks before the ceremony.
- If you do NOT want to walk, write **“Will Not Walk” instead** of your height and weight. --You will **not** get a diploma cover if you do not walk in the ceremony.
--You will **not** get a letter about graduation practice.
- If you graduate in the Spring or Summer you are expected to participate in the commencement ceremony, although you are not required to do so. If you graduate in the Fall, you may participate in the Spring commencement ceremony
- Turning in a graduation application and/or participating in the ceremony is NOT a guarantee that you will graduate in that given semester. The student’s transcript must be reviewed by the Registrar after ALL grades have posted for the semester to determine eligibility for graduation; this falls AFTER any ceremonies at the college.

- **FILLING OUT THE BACK OF THE APPLICATION:**

1. At the top of each section it lists a number of required hours.
2. Write the **NUMBER of hours** the class is. **NOT a check mark.**
3. **ONLY** fill in enough hours to meet the required number.

Example: you need 8 hours of lab sciences and you took Bio 1, 2 and Chem 1---

__4__ General Biology I

__4__ General Biology II

_____ Chemistry I ←you would put the 4 hours from this class in the

electives section.

4. Any **EXTRA** classes go in the electives section.
 5. Don’t forget to list classes you are currently taking!
 6. Don’t forget to initial the back where indicated!
- **VERIFY YOUR MAILING ADDRESS WITH THE ADMISSIONS OFFICE. YOUR DIPLOMA WILL BE MAILED TO THAT ADDRESS WITHIN 2-4 WEEKS OF THE COMMENCEMENT CEREMONY.**
 - **PTK members:** It is YOUR responsibility to have a PTK advisor sign your graduation application!
 - **Honors College:** It is YOUR responsibility to have an Honors College sponsor sign your application!

Dear JCJC Graduate:

Congratulations on reaching this milestone in your educational career! It is an exciting time for you, your family and your friends. You have reached an important point in your life and I commend you on your tenacity and ability to endeavor to reach this point in your educational process. I encourage you to continually learn and obtain knowledge that propels you forward in your chosen occupation and educational pursuits.

Now we ask for your help. The administration at JCJC asks that you take a few minutes to complete our Graduation Questionnaire. This questionnaire will help us at Jones to better understand how you benefited from your college experiences while you were with us at Jones. This information will help us to continue our efforts in making our educational programs and student services even better. Your views are important to Jones and we encourage you to be honest in your responses about your experiences here at JCJC. This information will be extremely helpful for Jones so our future students may continue to receive the best possible education and services from our institution.

The responses will be grouped statistically, and all of your information will be kept confidential. Your individual name and ID number are not associated with your answers in any way; they are used strictly for research purposes. Please answer all questions. If you wish to comment or qualify any statement, feel free to use the space for General Comments on page two.

Thank you for your help with this project. May you have continued success in your future endeavors.

Sincerely,

Candace Weaver

Vice President of Instructional Affairs and Assessment