

USING ACADEMIC ADVISEMENT REPORT FOR NEW DROP-IN ADVISEES

The advisement report is used as an **unofficial guide** to assist the student to see how their JCJC course work is satisfying the course requirements for your particular area of study. This report is taking the student JCJC transcript information and applying that information to the appropriate sections in the advisement report.

Faculty Center

Fall 2009 | Jones County Junior College [change term](#)

Show all classes Only classes with enrollment View My Weekly Schedule

[Class Roster](#) [Gradebook](#) [Grade Roster](#) [Learning Management System](#)

My Teaching Schedule > Fall 2009 > Jones County Junior College

Class	Class Name	Enrolled	Days and Time	Room	Class Dates
BAC 2813-W01 LEC 1118	Administrative Communications (Lecture)	4	Sa 2:00AM - 2:04AM	TBA	Aug 24, 2009- Dec 4, 2009
CSC 1113-03 LEC 1020	Computer Concepts (Lecture)	19	MoWeFr 8:30AM - 9:20AM	Stringer-Huff Bus. Ctr Rm. 215	Aug 20, 2009- Dec 18, 2009
CSC 1113-05 LEC 1022	Computer Concepts (Lecture)	7	MoWeFr 9:30AM - 10:20AM	Stringer-Huff Bus. Ctr Rm. 215	Aug 20, 2009- Dec 18, 2009
CSC 1113-10 LEC 1027	Computer Concepts (Lecture)	18	TuTh 8:30AM - 9:45AM	Stringer-Huff Bus. Ctr Rm. 215	Aug 20, 2009- Dec 18, 2009
CSC 1113-12 LEC 1029	Computer Concepts (Lecture)	20	TuTh 10:00AM - 11:15AM	Stringer-Huff Bus. Ctr Rm. 215	Aug 20, 2009- Dec 18, 2009
CSC 1113-W16 LEC 1104	Computer Concepts (Lecture)	12	Sa 1:05AM - 1:09AM	TBA	Aug 24, 2009- Dec 4, 2009

My Favorite Websites

[EDIT MY FAVORITE WEBSITES](#)

[Faculty Center](#) [Advisement](#) [Class Search](#) [Faculty Search](#) [Learning Management Systems](#)

- Go to the Self-Service menu item and select **Faculty Center**
- Open the link call **Advisement** located at the bottom of the Faculty Center page

- ▷ My Favorites
- ▷ JC Custom
- ▽ Self Service
 - ▷ Campus Personal Information
 - ▷ Advisement
 - Faculty Center
 - [Class Search/Browse Catalog](#)
- ▷ Campus Community
- ▷ Student Admissions
- ▷ Curriculum Management
- ▷ Set Up SACR
- ▷ Worklist
- ▷ Tree Manager
- ▷ Reporting Tools
- ▷ PeopleTools
 - [Change My Password](#)
 - [My Personalizations](#)
 - [My System Profile](#)
 - [My Dictionary](#)

View My Advisees

★ Positive Service Indicator ⓧ Negative Service Indicator [FERPA Restrictions](#)

Advisement		Find View All		First	1-10 of 64	Last
	ID	Name				
1	0201302	Ainsworth, Tayler Nicole	**Student Details**	▼		»»
2	ⓧ 0186250	Allen, Jesse Bernard	**Student Details**	▼		»»
3	ⓧ 0210225	Aultman, Krisanne Carr	**Student Details**	▼		»»
4	ⓧ 0197364	Barnes, Amanda E	**Student Details**	▼		»»
5	0218371	Benites, Juan Francisco	**Student Details**	▼		»»
6	0199788	Bennett, Courtney Lane	**Student Details**	▼		»»
7	ⓧ 0219297	Briggs, Kendra Lynette	**Student Details**	▼		»»
8	ⓧ 0213972	Brown, Amber Genese	**Student Details**	▼		»»
9	0209419	Carter, Heather Courtni	**Student Details**	▼		»»
10	0228439	Chancellor, Ethan Gregory	**Student Details**	▼		»»

[NEW DROP-IN ADVISEES](#)

[Faculty Center](#) [Advisement](#) [Class Search](#) [Faculty Search](#) [Learning Management Systems](#)

- Select **New Drop-In Advisees**

- ▷ My Favorites
- ▷ JC Custom
- ▽ Self Service
 - ▷ Campus Personal Information
 - ▷ Advisement
 - Faculty Center
 - [Class Search/Browse Catalog](#)
- ▷ Campus Community
- ▷ Student Admissions
- ▷ Curriculum Management
- ▷ Set Up SACR
- ▷ Worklist
- ▷ Tree Manager
- ▷ Reporting Tools
- ▷ PeopleTools
- [Change My Password](#)
- [My Personalizations](#)
- [My System Profile](#)
- [My Dictionary](#)

New Drop-In Advisees

▼ FERPA Message for Instructor/Advisor

Educational records are kept by University offices to facilitate the educational development of students. Faculty and staff members may also keep informal records relating to their functional responsibilities with individual students.

A federal law, the Family Educational Rights And Privacy Act of 1974 (also known as FERPA, and the Buckley Amendment) as amended, affords students certain rights concerning their student educational records. Students have the right to have some control over the disclosure of information from the records. Educational institutions have the responsibility to prevent improper disclosure of personally identifiable information from the records.

WHEN IN DOUBT, err on the side of caution and do not release student educational information. Contact the Office of the Registrar for guidance.

<input type="button" value="search"/>	Make a selection and press change <input type="text" value="**Student Details**"/> <input type="button" value="change"/>
---------------------------------------	---

[Faculty Center](#) [Advisement](#) [Class Search](#) [Faculty Search](#) Learning Management Systems

- Click the **Search** button to select the new student

Menu

Search:

- My Favorites
- JC Custom
- Self Service
 - Campus Personal Information
 - Advisement
 - Faculty Center**
 - Class Search/Browse Catalog
- Campus Community
- Student Admissions
- Curriculum Management
- Set Up SACR
- Worklist
- Tree Manager
- Reporting Tools
- PeopleTools
 - Change My Password
 - My Personalizations
 - My System Profile
 - My Dictionary

ID: begins with

Campus ID: begins with

National ID: begins with

Last Name: begins with

First Name: begins with

[Look Up](#) [Clear](#) [Cancel](#) [Basic Lookup](#)

Search Results

View All First 1 of 1 Last

ID	Name	Gender	Date of Birth	Campus ID	National ID	National ID Country	NID	Short Description	Last Name	First Name
0230613	Lee,Dartarien Shuntel	Female	07/16	(blank)	****7120	USA	SSN		LEE	DARTARIEN

- Enter the search values for the student either their **ID, Last name, or First Name**
- Click the **Look Up** button
- Double click on the student you desire

- ▷ My Favorites
- ▷ JC Custom
- ▽ Self Service
 - ▷ Enrollment
 - ▷ Campus Finances
 - ▷ Campus Personal Information
 - ▷ Academic Records
 - ▷ Student Admission
 - ▷ Advisement
 - [Student Center](#)
 - [Faculty Center](#)
 - [Class Search/Browse Catalog](#)
- ▷ Campus Community
- ▷ Student Admissions
- ▷ Records and Enrollment
- ▷ Curriculum Management
- ▷ Set Up SACR
- ▷ Worklist
- ▷ Tree Manager
- ▷ Reporting Tools
- ▷ PeopleTools
- [Change My Password](#)
- [My Personalizations](#)
- [My System Profile](#)
- [My Dictionary](#)

New Drop-In Advisees

▼ FERPA Message for Instructor/Advisor

Educational records are kept by University offices to facilitate the educational development of students. Faculty and staff members may also keep informal records relating to their functional responsibilities with individual students.

A federal law, the Family Educational Rights And Privacy Act of 1974 (also known as FERPA, and the Buckley Amendment) as amended, affords students certain rights concerning their student educational records. Students have the right to have some control over the disclosure of information from the records. Educational institutions have the responsibility to prevent improper disclosure of personally identifiable information from the records.

WHEN IN DOUBT, err on the side of caution and do not release student educational information. Contact the Office of the Registrar for guidance.

Make a selection and press change

search

Student Details
 ▼

change

VIEW MY ADVISEES

[Faculty Center](#)
[Advisement](#)
[Class Search](#)
[Faculty Search](#)
[Learning Management Systems](#)

- Select the **Unofficial Transcript** located under the drop down arrow
- Click on the **change** button

»

- My Favorites
- JC Custom
- Self Service
 - Enrollment
 - Campus Finances
 - Campus Personal Information
 - Academic Records
 - Student Admission
 - Advisement
 - [Student Center](#)
- Faculty Center**
 - [Class Search/Browse Catalog](#)
- Campus Community
- Student Admissions
- Records and Enrollment
- Curriculum Management
- Set Up SACR
- Worklist
- Tree Manager
- Reporting Tools
- PeopleTools
- [Change My Password](#)
- [My Personalizations](#)
- [My System Profile](#)
- [My Dictionary](#)

Advisee's Unofficial Transcript

Choose an institution and report type and press go to view your report.

****this process may take a few minutes to complete. please do not press any other buttons or links while processing is taking place****

Academic Institution

Report Type

Information For Students

- Select **JCJC Academic Advisement Report** located under the drop down arrow in this section
- Click the **GO** button to go to next page

Faculty Center

JC Portal

Home | Worklist

Menu

Search:

- My Favorites
- JC Custom
- ▼ Self Service
 - Enrollment
 - Campus Finances
 - Campus Personal Information
 - Academic Records
 - Student Admission
 - Advisement
 - Student Center
 - Faculty Center
 - Class Search/Browse Catalog
- Campus Community
- Student Admissions
- Records and Enrollment
- Curriculum Management
- Set Up SACR
- Worklist
- Tree Manager
- Reporting Tools
- PeopleTools
- Change My Password
- My Personalizations
- My System Profile
- My Dictionary

Fall 2009

CHE	1114	Chemistry Survey	4.00			
ENG	1013	Beginning English	3.00			
HIS	1113	Western Civilization I	3.00			
LLS	1312	Orientation	2.00			
MAT	1203	Beginning Algebra	3.00			
TERM GPA :			0.000	TERM TOTALS :	0.00	0.00 0.000
CUM GPA :			0.000	CUM TOTALS :	0.00	0.00 0.000
Undergraduate Career Totals						
CUM GPA :			0.000	CUM TOTALS :	0.00	0.00 0.000

- - - - ACADEMIC ADVISEMENT REPORT - - - -

Report on Undergraduate Career

Requirements Not Satisfied

- You are viewing the student's transcript at this point. If you scroll down this page you will see the section titled "**Academic Advisement Report**".
- If you want to print this report, just click your printer icon located at the top of your browser page.
- Go to the next page.

Menu

Search:

- ▷ My Favorites
- ▷ JC Custom
- ▽ Self Service
 - ▷ Enrollment
 - ▷ Campus Finances
 - ▷ Campus Personal Information
 - ▷ Academic Records
 - ▷ Student Admission
 - ▷ Advisement
 - Student Center
- Faculty Center
 - Class Search/Browse Catalog
- ▷ Campus Community
- ▷ Student Admissions
- ▷ Records and Enrollment
- ▷ Curriculum Management
- ▷ Set Up SACR
- ▷ Worklist
- ▷ Tree Manager
- ▷ Reporting Tools
- ▷ PeopleTools
- Change My Password
- My Personalizations
- My System Profile
- My Dictionary

Liberal Arts Program

Requirements Not Satisfied

STUDENT RESPONSIBILITY STATEMENT: JCJC students are responsible for following

the official graduation requirements as outlined in the JCJC Catalog and

Student Handbook.

Overall Requirement Not Satisfied -

All students who entered Jones Fall 2007 or later are required to take course LLS 1312 Orientation to graduate from JCJC. Select 2 semester hours (IP)

Orientation section satisfied

Term	Course	Description	Units	Grade Code
Fall 2009	LLS 1312	Orientation	2.00	EN

AA English Composition. Select 6 semester hours (IP)

Requirement Not Satisfied -

Units (required/actual/needed): 6.00/3.00/3.00

The following course(s) may be used to satisfy this requirement:

ENG 1113, ENG 1123

English Composition section not satisfied

Term	Course	Description	Units	Grade Code
Fall 2009	ENG 1113	English Composition	3.00	EN

AA Oral Communication. Select 3 semester hours

This is a brief description of how to review this report.

- The report first determines your area of study from academic, career or technology. The area of study is the key of what you see in the advisement report.
- The sections that follow indicate what is needed such as **Orientation, English Composition, Oral Communications, etc.**
- If a section has been satisfied the information prints the section not highlighted along with the course(s) that satisfied that section. See example of **Orientation section satisfied** above.
- If the section is not satisfied the section is highlighted in bold print. See example of **English Composition section not satisfied** above.
- The report shows the number of credit units that are required/actually taken/still needed to satisfy. The courses are listed that are needed to satisfy this section. If there any courses that have been taken they will be displayed. **Note: Regardless if the student has taken a course, the course will still be listed along with the other courses that still need to be taken.**