

**JONES COUNTY JUNIOR COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM
900 S. Court Street – Ellisville, MS 39437**

**APPLICATION FOR LPN TO ADN OPTION
SUMMER 2024
DEADLINE April 1, 2024**

PLEASE READ AND FOLLOW ALL INSTRUCTIONS ATTACHED BEFORE COMPLETING THIS APPLICATION:

Date of Birth: _____ Social Security #: _____ Student ID#: _____

Sex: (Check one) Male Female

Race: (Check one) American Indian Asian Black/African American Hispanic
White/Caucasian Multi-racial Other

Sex and race are used for statistical purposes only.

Name: _____
(Last) (First) (Middle)

Phone: (Home) _____ (Work) _____ (Cell) _____
Mailing Address: _____
(Street or Route) (City) (State) (Zip)

County: _____ E-mail address: _____

What is your current ACT Score: _____ Date ACT Taken _____

NOTE: Proof of this ACT score must be attached to this application to be eligible for consideration for entry into program)

School and Date of LPN Graduation: _____

Mississippi License Number: _____ (include a copy of your license with application).

Overall Score on the ATI TEAS® Entrance Test: _____ (Test scores must be submitted with application)

List all work experience as an LPN beginning with the most recent: (may use back if necessary).

Dates(s) Agency Address

**Include validation of length of employment from your most recent employer (form provided with application)

List ALL colleges you have or are currently attending including JCJC:

(Copies of each college transcript, including JCJC, must be attached to this application even if course work is shown on another college’s transcript.)

(Institution/College) _____ (Dates Attended) _____

(Institution/College) _____ (Dates Attended) _____

(Institution/College) _____ (Dates Attended) _____

Have you been enrolled in an Associate or Bachelor Degree RN program? Yes or No

If so, which school/date? _____

Are you currently enrolled in Anatomy and Physiology I and II Fast Track? Yes or No

NOTE: The Mississippi Board of Nursing may, at its discretion, deny the application for licensure of any person who has been convicted of a criminal offense, under the provision of Title 97 of the Mississippi Code of 1972, as now amended, or any provision of this chapter.

****Pursuant to Mississippi statute 43-11-13 health care workers must have a criminal background check. If you have any felonies or disqualifying events, your participation in clinical will be prohibited.**

Statement of Non-Discrimination and ADA Statement

Jones County Junior College does not discriminate on the basis of race, color, national origin, age, sex, or disability in its programs, activities, or employment practices. The following persons have been designated to handle inquiries and grievances regarding the non- discrimination policies: (ADA/Section 504) **Brenay Weems, ADA Coordinator**, Student Affairs, phone [601-477-2673](tel:601-477-2673); email, ADACoordinator@jcjc.edu. And (Title IX) **Brittany Barron, Title IX Coordinator**, Hutcheson-Hubbard Administration Building, phone [601-477- 4899](tel:601-477-4899); email brittany.weatherford@jcjc.edu. Jones County Junior College, 900 S. Court St., Ellisville, MS 39437.

***Please note: Transcripts will NOT be forwarded from the admissions office to our department. Therefore, failure to have the ACT score, Nursing Entrance Test (ATI TEAS®) results, a copy of your current LPN license, proof employment letter, and ALL transcripts (including JCJC) ATTACHED TO YOUR NURSING PROGRAM APPLICATION will result in the application being ineligible for consideration for admission.**

***Please note: Substance testing is required for this program (Clinical Agencies don’t allow Medical Marijuana use)**

I have read the above and the information given is complete and truthful.

Applicant Signature _____ Date _____

**JONES COUNTY JUNIOR COLLEGE ASSOCIATE DEGREE NURSING
PROGRAM LPN TO ADN OPTION
APPLICATION INSTRUCTIONS AND INFORMATION**

In order for your application to be considered, you must follow these instructions.

The applicant must first be admitted to Jones County Junior College. Your general admission form must be on file in the JCJC Admissions Office (601-477-4025). If you are not a current student, a new application is needed in the JCJC Admissions Office.

The applicant must be a graduate of an accredited high school or have a satisfactory score on the G.E.D. exam. **A high school transcript or proof of G.E.D. must be on file in the JCJC Admissions Office.**

The applicant must submit a completed **LPN to ADN** application for admission to the A.D. Nursing LPN to ADN option which is a separate application than the one for the college or generic program. **The deadline date for the application is April 1, 2024, for Summer 2024 admission.**

An ACT composite score of 18, or equivalent, is required for admission into the Associate Degree Nursing LPN to ADN option. Students without the required ACT composite score must have completed 12 semester credit hours in the nursing major, including Anatomy and Physiology 1 and 2 with a grade of *C* or better and have a minimum GPA of 2.5 on all academic coursework before being admitted. **Proof of ACT score must be submitted with this application to be considered for entry into the program.**

An applicant must have a minimum cumulative grade point average of 2.0 (2.5 if < 18 ACT) on all previous college academic work. A “C” or better is required on all courses within the nursing curriculum. Official college transcripts from all schools attended are required and must be on file in the College Admissions Office. **(Unofficial copies of transcripts from each college including JCJC must be attached to the application to be considered for entry into the program.)**

The applicant must submit scores from the required entrance exam – ATI TEAS®. Minimum score of 58.7 is required to be considered for admission. Scores can be used for two consecutive application periods, provided changes to the test and/or norms are not made by the testing agency. Test taken before April 2022 are outdated. (See attached information regarding the procedure for testing).

Acceptance to the LPN to ADN class is contingent upon final rechecks of submission of high school transcript or GED, ACT score, and official college transcript(s), which are required to be on file in the **JCJC General Admissions office.**

Attach a copy of current unencumbered license to practice as a Licensed Practical Nurse in Mississippi (this must also include IV Certification).

Anatomy and Physiology 1, Anatomy and Physiology 2, Microbiology, College Algebra, Nutrition, and Human Growth and Development must be completed before entering the program.

Attach the completed LPN to ADN Option Employer Verification form to the application. Employment history must verify 1040 hours of LPN work experience in an acute care or long-term care agency within the last three (3) years.

IV Certification: All applicants must have current IV certification as recognized by the MS State Board of Nursing. This must be posted to the current nursing license. If the course is in progress, please attach a letter from your instructor indicating your good standing in the course and the projected date of completion. The letter must accompany this application.

Pursuant to Mississippi statute 43-11-13 health care workers must have a criminal background check. If you have any felonies or disqualifying events, your participation in clinical will be prohibited; thus rendering you ineligible to be in the nursing program.

Applicants need to consider their ability to meet the financial obligation and the commitment to a rigorous program of study.

Additional (**estimated**) expenses after acceptance into the ADN program include:

- a. Two uniforms (approximately \$96.00).
- b. Two scrub suits (approximately \$78).
- c. Lab coat (approximately \$30).
- d. Two white, round neck tee shirts ((approximately \$20).
- e. Professional white nursing shoes (approximately \$50).
- f. Two name pins (approximately \$10).
- g. Nursing books (approximately \$600 for first semester).
- h. Stethoscope, bandage scissors and pen light (approximately \$70).
- i. Individual transportation.
- j. Lab fees (approximately \$650 per semester).
- k. Current tuition charges
- l. Licensure exam fees at programs end (approximately \$375).
- m. Computer in good working order with a minimum of 8gb ram and 256gb HD or SSD preferably under 3 years old. (no Chromebooks).
- n. Additional Substance testing when required.
- o. Clinical skills bag (approximately \$90 – specifics of order will be provided).

Applicants will be notified by mail as soon as the scoring process is completed. We ask for your patience as this process takes time. Applicants who have not received notification by the last week of the Spring semester should contact the nursing office regarding their admission status.

After acceptance into the LPN to ADN Option, the following are required:(These are expenses that you need to prepare for). **All clinical requirement documents must be submitted prior to beginning the program.**

- a. Physical Examination.
- b. Tuberculosis skin test or follow-up by the State Board of Health (submit your last 2 tests).
- c. Cardiopulmonary Resuscitation (CPR), American Heart BLS or American Red Cross BLS, current certification for the healthcare provider.
- d. Certificate of compliance (Form 121) from the local Health Department for measles and varicella immunizations/immunity.
- e. Verification of Hepatitis B Immunizations or Immunity.
- f. Current TDAP Immunization (within 10 years)
- g. Completion of an orientation session.
- h. Flu vaccination documentation.
- i. COVID vaccination documentation (if required by clinical agencies). Options may be available for accommodation, but this is not guaranteed.

***Applications submitted without Mississippi LPN license, ACT scores, Nursing Entrance Test (ATI TEAS®) results, and All college transcripts (including JCJC transcript) attached will not be considered for entry into program.**

AD NURSING ENTRANCE EXAM

**See www.atitesting.com for further details about the nursing entrance test. (ATI TEAS®)

Jones County AD Nursing Division has initiated an entrance testing requirement as a component of the application process. **The entrance test (ATI TEAS®) must be taken, and scores submitted for the nursing application to be considered.** The test results will be utilized in the awarding of points toward admission.

The fees assessed and schedules for testing are published on the ATI website at www.atitesting.com. The results of this test will be accepted for submission for 2 consecutive application periods at Jones College provided that changes to the test and/or norms are not made by the testing agency.

Testing Location: Jones College Campus

GETTING STARTED:

- Visit the testing agency's website at www.atitesting.com
- First, create an account. **Make sure to remember the username and password you create and bring these with you at the time of testing in order to log into the test.** On the right side of the page, click on "Create an account".

Under the boxes listed as Username and Password, click on the link (small print) "New to ATI: Create an Account" or you can click on "Create an Account" on the top of the screen next to the Search engine.

- Follow the directions for the creation of your account, making sure to remember your username and password.

TO REGISTER FOR THE ATI TEAS® TEST:

- Visit the testing agency's website at atitesting.com/teas/register • Click "Register" and select "In-Person" as the testing option.
- You can search by school name or location.
- A list of dates for Jones College will be listed.
- Register for the TEAS exam session that works best for your schedule.
- Proceed through the checkout process to complete the purchase.
- Following registration, you will receive an email confirmation from ATI that includes test information and system requirements.

PREPARING FOR THE ATI TEAS® TEST:

No preparation is required for testing. However, the testing agency does offer some preparatory material for those wishing to prepare prior to taking the exam. These are available for an **ADDITIONAL CHARGE** to the student. JC does not endorse any products or these companies, but the following information is provided for those wishing to purchase their preparatory materials.

- Visit the testing agency's website at www.atitesting.com.
- Click on the tab at the top labeled "ATI Product Solutions".
- Under the area entitled "Pre-Nursing School", click on the link "Test of Essential Academic Skills (ATI TEAS®)".
- You can select your choice of preparatory materials to include the following:
 - ATI TEAS® test Study Manual (BOOK) (This will take time to arrive, so check ordering information to see if this would be appropriate for the time frame that you have).
 - ATI TEAS® test online Practice Assessment Form A.
 - ATI TEAS® test online Practice Assessment Form B.
 - Additional materials can also be purchased that are designed to assist students enhance performance on tests.
- Descriptive information is provided for each of the products listed above on the ATI's website.
- Additional study materials may be available online or at your local bookstore.

APPLICATION CHECKLIST:

CHECKLIST FOR J.C.J.C. ASSOCIATE DEGREE NURSING LPN TO ADN OPTION APPLICATION

1) GENERAL ADMISSIONS:

- Apply to JCJC General Admissions (Unnecessary if you are currently taking classes at JCJC)
- Verify that high school transcript or G.E.D. is on file with General Admissions.
- Verify that official sealed or escript copies of transcripts from **ALL** colleges attended are on file in the JCJC General Admissions office.

2) ACT SCORE:

- Submit official copy of ACT to JCJC General Admissions office.
- Attach a copy of ACT to the ADN application (unofficial copy of official ACT score)

3) COLLEGE TRANSCRIPTS:

- Submit official sealed copies of transcripts from **ALL** colleges attended to JCJC General Admissions office (transcripts required to be official copy).
- Copies** of transcripts from **ALL** colleges attended **including JCJC transcript**; and any classes in progress, are attached to LPN to ADN application (transcripts not required to be official copy). Transcripts are not forwarded to the ADN program from general admissions.
- Transcripts verify that Anatomy and Physiology 1, Anatomy and Physiology 2, Microbiology, College Algebra, Nutrition, and Human Growth and Development are complete with a grade of C or better before entering program.

4) ATI TEAS® exam: (58.7% or above on the Adjusted individual Total Score is required)

- Schedule and take the A.D. Nursing entrance exam. (ATI TEAS® exam must not be dated prior to **April 2023**).
- Print ATI TEAS® test results; attach to ADN application.

5) EMPLOYMENT VERIFICATION AND NURSING LICENSE:

- Attach documentation for employment verification to the Associate Degree Nursing LPN to ADN Application.
- Attach a copy of current unencumbered license to practice as a Licensed Practical Nurse in Mississippi to the Associate Degree Nursing LPN to ADN Option Application.

6) QUESTIONS:

For any question or clarification, please contact the A.D. Nursing Administrative Assistant by phone at 601-477-4099 during office hours or email at adnursing@jcjc.edu. If you prefer a face-to-face visit, come by office 102 of the Allied Health Building. Individuals who do not have appointments will be seen as schedule allows.

Tip 1: Current JCJC transcripts are to be printed from the JCJC portal by the student. If you are not a current JCJC student and do not have portal access, contact the [JCJC Information Technology Department](#) for assistance.

Tip 2: Only the most current transcripts with all grades and GPA posted for every semester attended are accepted. Transcripts submitted April 1, 2024, for the Summer 2024 application period are required to have grades and GPA.'s posted for **Fall 2023 and every prior semester the applicant attended college. In progress classes must show in progress, if enrolled in Spring 2024 classes.**

Tip 3: Applications that do not include Mississippi LPN license, complete college transcripts from every college attended, ACT score, ATI TEAS® exam score will be considered incomplete and will not be considered.

Tip 4: Completed applications may be submitted on any weekday prior to April 1, 2024, by 4 p.m. Mailed applications must have **postmark** of April 1, 2024 or before to be considered.

JONES COUNTY JUNIOR COLLEGE ASSOCIATE
DEGREE NURSING PROGRAM
LPN TO ADN OPTION EMPLOYER VERIFICATION FORM

Applicant Name: _____ JCJC Student ID#: _____

Social Security#: _____

LPN License #: _____ Telephone #: _____

Current Mailing Address:
_____ CITY _____ STATE _____ Zip _____

TO BE COMPLETED BY CURRENT/PREVIOUS EMPLOYER **VERIFYING MINIMUM OF 1040 hours OF WORKING EXPERIENCE as an LPN IN AN ACUTE CARE OR LONG-TERM CARE AGENCY** WITHIN THE LAST 3 YEARS. YOU SHOULD PROVIDE VERIFICATION ON ADDITIONAL PAGES IF MORE THAN ONE EMPLOYER IS NEEDED TO PROVIDE THE VERIFICATION OF THE MINIMUM ONE YEAR WORK EXPERIENCE.

Agency:

Address:

Telephone #: _____

Employment Dates: Hire Date: _____ End Date (if not currently employed): _____

Position/Responsibilities:

I certify that _____ has worked _____ hours in the LPN role.

Printed Name: _____ Signature: _____

Title: _____ Email: _____

Date: _____

For multiple employers, use another copy of this form.

