

HEALTH INFORMATION MANAGEMENT

(HEALTH RECORD ADMINISTRATION) - UMMC

JCJC CURRICULUM SHEET

This program of study is to provide students with an Associate in Arts degree from Jones Junior College and to prepare students for the two-year professional program of study at the University of Mississippi Medical Center (UMMC). Students wishing to further their studies at the UMMC are urged to begin the application process early in the sophomore year as the deadline for application is March 1 of the year in which the student plans to enter UMMC.

FRESHMAN YEAR

ENGLISH COMPOSITION (6 HRS)

ENG 1113 English Comp. I	3
ENG 1123 English Comp. II	3

HISTORY/HUMANITIES (6 HRS in one group)

HIS 1113 Western Civ. I	3
HIS 1123 Western Civ. II	3
HIS 2213 American History I	3
HIS 2223 American History II	3

LAB SCIENCE (8 HRS in one group)

BIO 1134 General Biology I	4
BIO 1144 General Biology II	4
BIO 2414 Zoology I	4
BIO 2424 Zoology II	4

SOCIAL SCIENCE (6 HRS)

PSY 1513 Gen. Psychology	3
SOC 2113 Sociology	3

MATH (6 HRS)

MAT 1313 College Algebra	3
MAT 1513 Business Calculus	3

(or any math above college algebra)

BUSINESS COURSES (6 HRS)

BAD 1113 Intro to Business or	
BAD 1213 Intro. to Int'l Business	3
BAD 2533 Bus. & Microcomputers or	3
CSC 1113 Intro to Comp. Concepts	3

The following course may be taken as an **elective** for this program of study.

SOPHOMORE YEAR

HUMANITIES (3-6 HRS)

ENG 2413 World Literature	3
ENG 2323 English Lit. I	3
ENG 2333 English Lit. II	3
PHI 2113 Philosophy	3

FINE ARTS (3 HRS)

ART 1113 Art Appreciation	3
MUS 1113 Music Appreciation	3

BIOLOGICAL LAB SCI. (8 HRS)

BIO 2514 Anat. & Physiology I*	4
BIO 2524 Anat. & Physiology II	4

**Prerequisite is one course in biology or chemistry.*

SPEECH (3 HRS)

SPT 1113 Speech	3
-----------------	---

BUSINESS COURSES (9 HRS)

ACC 1213 Accounting I	3
ACC 1223 Accounting II	3
BOA 2613 Business Comm.	3

HEALTH INFORMATION MANAGEMENT -- NOTES:

IMPORTANT: *All business majors* pursuing an Associate in Arts degree from Jones County Junior College are **required** to take the following business courses in order to complete the professional component of the program:

Accounting I (ACC 1213); Economics I (ECO 2113); Legal Environment of Business (BAD 2413); Introduction to Business (BAD 1113); Business & Microcomputers (BAD 2533)

A minimum of 64 semester hours is needed before transfer. Recommended electives include courses in Typewriting, Business Communication, Economics, and Sociology.

The prerequisite for A & P at JCJC is a course in Biology or Zoology or Chemistry.

Missing from the above program of study is a required course in Principles of Management, which is normally a junior level course. The student is encouraged to include this course in the summer.

The student should consult the UMMC catalog for specific admissions procedures and other details concerning the program of study.

Students without an adequate high school math background, which includes a minimum of Algebra II, should enroll in a preparatory math course, such as Basic Math, Beginning Algebra or Intermediate Algebra, prior to College Algebra. Preparatory math courses will not transfer to other institutions.

This CHECK SHEET should be used to keep a careful record of grades for each of the courses and should be presented to the student's advisor for planning the schedule of courses each semester at JCJC.