

Registration Information

Early Registration is a service provided to students that allows them to sign up for classes prior to open registration.

Benefits

- Better selection of courses
- Easier to customize a schedule
- Simple process
- Saves time
- No up-front fee payment

Fall and Summer 2008 Registration

Payment Due Date: Students who owe a balance MUST receive clearance from the Business Office (Room 242) prior to pre-registering for Summer or Fall. When students register early, tuition and fees may be paid or the student may set up a payment plan with the Business Office. Failure to pay the balance due per the payment plan will result in a hold on records.

Early Registration for Returning Students

- When: Beginning March 19, 2008
- Where: Student must make an appointment in person or via email to meet with his/her advisor. The advisor will help the student with class selection and remove the negative service indicator. Student may then self-register via the JC Portal.

Early Registration for Previously Enrolled Students and Transfers

- When: Beginning April 7, 2008 – 8am until 4pm Monday-Friday
- Where: Counseling Center – Administration Building

On-Line and Evening Class Registration

Students wanting all on-line or evening classes should call 601-477-4149 for registration instructions.

Traditional Registration Information

All students who have not completed all steps of early registration must register during traditional registration. The process is simple, and a substantial number of college personnel are available to expedite registration. Tuition and fees are due at this time or students must set up a payment plan with the Business Office.

Summer Evening Session

- Date: **Thursday May 29, 2008**
- Time: 5 p.m. until 6:30 p.m.
- Place: Academic Support Building (JCJC Student ID # necessary for registration)

Summer Day Session

- Date: **Friday May 30, 2008**
- Time: 8:30 a.m. until 11:45 a.m.
- Place: Academic Support Building (JCJC Student ID # necessary for registration)

Summer School Classes begin on Monday June 2, 2008

Fall Session One

- Date: **Tuesday August 12, 2008**
- Time: 1 p.m. - 3:15 p.m. and 5:00 p.m. – 6:30 p.m.
- Place: Academic Support Building (JCJC Student ID # necessary for registration)

Fall Session Two

- Date: **Wednesday August 13, 2008**
- Time: 8:30 a.m. until 2:00 p.m.
- Place: Academic Support Building (JCJC Student ID # necessary for registration)

Classes begin on Thursday August 14, 2008

Late Registration

Late registrants should report to the Counseling Center between the hours of 8 a.m. and 4:00 p.m. A late registration fee of \$15.00 will be charged to all students who register after the close of traditional registration.

DROP/ADD

Students may drop/add classes **free of charge** via the JC Portal anytime between pre-registration and the beginning of classes. Students who process drop/adds through the counseling Center will be charged a \$20 drop/add fee per transaction.

Beginning the first day of class, students who want to make changes to their schedule must meet with their advisor, fill out a drop/add form, and bring the form to the Counseling Center to process the transaction. Students will be charged a \$20 drop/add fee per transaction for making schedule changes after the first day of class.

NEW STUDENTS

Entering freshmen interested in taking summer classes should make an appointment with the Counseling Center to register for summer classes.

To register for fall classes, freshmen are required to make an appointment for Orientation/Registration. The dates for these sessions are:

Wednesday June 4, 2008

Tuesday June 17, 2008

Tuesday July 1, 2008

Tuesday July 29, 2008

Students can make appointments online or by calling 601-477-4030.