

Jones County Junior College

OneCard

OneCard Policies

Card Holder Agreement

General Terms and Conditions

The following terms and conditions will govern the use of the OneCard Account.

1. The OneCard Account is non-interest bearing.
2. Only the person pictured on the OneCard is authorized to spend money from that account.
3. The college reserves the right to change the account terms and conditions at any time. If a change reduces, limits or restricts the account holders' rights under the terms and conditions, the college will give at least thirty (30) days prior notice by mail. However, if an immediate change is necessary for security reasons, the college may first make the change and then notify the account holder.
4. Jones County Junior College reserves the right to utilize any and all data and images for official college business.
5. Use of the OneCard constitutes acceptance of the policies contained within the cardholder agreement.
6. There is a \$20.00 per day vending machine limit for all OneCard users.

Deposits

1. Currency deposits in an amount of \$1 or more may be made at Student Accounts in the Administration Building. Cash, credit/debit card and personal check deposits will be accepted during normal business hours.
2. A \$40.00 charge will be assessed upon receipt of a returned check. Any remaining balance on the OneCard account will be used to pay the returned check fee plus the deposit amount.

Refunds

1. Cash withdrawals from the OneCard account are not permitted.
2. Refunds by check are mailed within ten business days from the last day of class each semester if:
 - a. A written request is received by the Student Accounts office and
 - b. Refunds will be processed for the account balance less any fees due to the college if the resulting refund is \$25 or more. Refunds will not be processed for less the \$25. You are encouraged to spend the remaining account balance.

3. Refund checks are written in the name of the account holder and mailed to the current address on file in the Admissions Office or the office of Human Resources.
4. An account may be closed when there is no activity for one year. Any remaining balance in accounts automatically closed may be forfeited to the college.
5. Books and merchandise returned to the Bookstore will be refunded according to the existing Bookstore policy.

Summary of Fees

1. No charge for initial issuance of OneCard.
2. No transaction fees for purchases or for deposits.
3. \$40.00 returned check fee.
4. \$15.00 card replacement fee for lost , stolen or damaged card
5. No charge for legal name change and using current photo on file; \$15.00 charge to retake photo.

Error Resolution

If you believe that your account was improperly charged, take a copy of your sales receipt or account statement to the location at which the transaction occurred. If the matter is not resolved, contact the OneCard office. Unchallenged transactions greater than 60 days old are deemed valid. For other account questions, contact the OneCard office at 477-4011.