

**FINANCIAL INFORMATION
JONES COUNTY JUNIOR COLLEGE
SPRING 2017**

BUSINESS OFFICE

The Business Office is located on the second floor of the Administration Building. Normal hours of operation are 7:30 a.m. until 4:30 p.m. Monday-Thursday and Friday 7:30 a.m.-4:00 p.m. Prompt and accurate settlement of all accounts is expected of all students.

Legal residents of the State of Mississippi meet the criteria set forth in Section 37-103, Mississippi Code of 1972, Annotated. A copy of this Section of the Code is available in the Admissions and Records Office.

FEES

Academic and Technical General Tuition Fee: \$1460.00 (15-21 hours) per semester.
\$120.00 per semester hour (less than 15 hours)
**more than 21 hours creates a \$120 per hour surcharge*

Vocational Tuition Fee: Approximately \$487.00 for a five week session, and \$730.00 for a seven week session.

Academic, Technical and Vocational Out-of-State Tuition Fee:

Part time (under 15 hours) \$195.00 per semester hour, not to exceed \$1,000.00

Full Time (15-19 hours) \$1000.00

Non-Resident (Out-of-State) students are charged both Out-of-State and General Tuition.

Legal residents of the State of Mississippi meet the criteria set forth in Section 37-103, Mississippi Code of 1972, Annotated. A copy of this Section of the Code is available in the Admissions and Records Office.

Registration Fee: \$40.00

Senior Citizens. If space is available, senior citizens over the age of 65 may enroll in courses without paying registration or general fees. However, any applicable lab fee must be paid. Information concerning this program may be obtained from the Deans' Office.

Mini Session/OnDemand Courses: A student may enroll in a mini and/or OnDemand session that is offered within the regular semester schedule. These courses are additional hours and may require a student to owe additional tuition or tuition-related fees charges. Please see the Business Office prior to enrolling in any additional courses for an overview of new charges.

Duals: Dual Credit students are charged \$60 per credit hour. Students should contact Kathryn Davis in the Student Success Center at (601) 477-4027 for more information.

Dual Enrolled students are charged the same price as a regularly enrolled student

The Board of Trustees of Jones County Junior College reserves the right to change any or all fees without notice.

FOR RESIDENCE HALL STUDENTS

\$416 Key Pick-up Payment/Move-in Payment

This fee applies towards the overall dorm cost

Residence Hall Fees.

\$2016.00 for the fall semester or four payments of \$400 after \$416 move in payment

\$1616.00 for returning spring semester students: Four payments of \$404; *no initial move in payment required.*

\$1816.00 for new spring semester students: Four payments of \$350 **after** \$416 move in payment

THESE FEES ARE NOT REFUNDABLE IF A STUDENT MOVES OUT.

Except on official school holidays, resident hall students are provided three meals per day each day of the week. Meals are provided if the dorms are open. All resident hall students are required to purchase a mailbox and a college cafeteria meal plan.

Residence Hall Move Out. To withdraw officially from the dormitory, a student must secure a withdrawal notice from the Director of Housing

The room and board fees are not refundable.

A student who moves out may no longer live on campus; however they will still be allowed to continue to use their dorm meal ticket in the cafeteria for the remainder of the term.

Residence Hall Room Processing Fee. A residence hall room processing fee of \$50.00 is payable in advance in order to reserve a room in the resident halls. This fee is **nonrefundable** unless the college fails to provide the student a room by the first day of class.

Dorm Meal Plan.

Please see the appropriate housing office for various meal plan options for dorm students; do so by the first week of courses.

MISCELLANEOUS FEES AND EXPENSES

Late Registration: \$15.00

Work-Based Learning: \$120.00 per semester hour

Change of Schedule Fee: \$20.00

Returned Check Fee: \$40.00

Replacement Identification Card: \$40.00

Replacement Key Card (Smith Hall): \$40.00

Multiple Decals or Replacement: \$25.00

Commuter Meal Ticket:

Plan A: \$305.00 to be used only at on campus dining locations

Plan B: \$155.00 to be used only at on campus dining locations

Plan C: \$55.00 to be used only at on campus dining locations

Alternate Option to Commuter Meal Ticket:

Students who do not wish to charge or purchase a commuter meal ticket may purchase Bobcat Bucks to be applied to their JCJC OneCard. These funds can be used in the cafeteria, bookstore, select vending machines, and other, multiple **on** and **off** campus locations.

Students who are full time in the fall semester will receive a yearbook. Yearbooks are delivered near the end of spring semester and qualifying students must pick up their yearbook before the close of the second summer semester. See College Calendar 2015-2016 for these dates.

REFUND/WITHDRAW POLICY

It is the student's responsibility to withdraw officially. Refunds of fees are computed according to the date the student personally contacts the Student Success Center to complete the withdrawal process or the date the student drops their courses themselves online, **not the last day of class attendance.**

Students must withdraw from a course by the first day of class in order to receive 100%.

Requests for exceptions because of extenuating circumstances such as illness or death must be submitted in writing to the Business Office. An administrative committee will review the request, and the student will be notified as to whether or not an exception to the refund policy can be made. The college will not refund fees originally paid by check until the check has successfully cleared the student's bank.

Registration Fee. This fee is not refundable.

Late Registration Fee. This fee is not refundable.

Laboratory Fees. Laboratory fees can be refunded if the student officially withdraws from the lab course by 01/09/2017 for regular session courses and by 01/17/2017 for online courses.

REFUND/WITHDRAW POLICY CONT.

General Fee, Technology Fee, Part-time Fee, and Non-Resident Tuition. Students who officially withdraw from school before the end of the term are entitled to partial refunds under certain conditions. These fees will be refunded as follows:

Spring 2017

<u>Session</u>	<u>Amount of Refund</u>	<u>Last Date</u>
Regular	100%	01/09/17
Regular	50%	01/23/17
WWW*	100%	01/17/17
WWW*	50%	01/31/17
5W1	100%	01/09/17
5W1	50%	01/23/17
7W1	100%	01/09/17
7W1	50%	01/23/17
JAN04	100%	01/17/17
JAN04	50%	01/24/17
JAN08	100%	01/17/17
JAN08	50%	01/31/17
FEB04	100%	02/13/17
FEB04	50%	02/20/17
5W2	100%	02/15/17
5W2	50%	03/01/17
7W2	100%	03/03/17
7W2	50%	03/17/17
MAR04	100%	03/13/17
MAR04	50%	03/20/17
MAR08	100%	03/13/17
MAR08	50%	03/27/17
5W3	100%	03/29/17
5W3	50%	04/12/17
APR04	100%	04/10/17
APR04	50%	04/17/17

**Hybrid Online courses are considered Regular Session. Therefore, the Regular Session dates must be considered when determining refund amount.*

Students must withdraw from a course by the first day of class in order to receive 100%.

BUSINESS OFFICE INFORMATION

Payment of Tuition and Fees. Students may make payment with cash, check, credit card, money order or Bobcat Bucks at the business office during regular office hours.

Online Payments. Students may make payments online. Log on to myJones and choose *Pay My Fees* under the Financial Tab. Students may pay online with Visa, MasterCard, American Express or Discover.

Phone Payments. Students may make payments by phone by calling 1-866-526-6007 and using Visa, American Express, MasterCard or Discover.

PAYMENT POLICY

The following is the Jones County Junior College Payment Plan for the Spring 2017 term:

January 31, 2017	¼ of Balance Due
March 3, 2017	¼ of Balance Due
March 31, 2017	¼ of Balance Due
May 1, 2017	Remaining Balance Due

All students must adhere to this plan to maintain enrollment for the fall 2016 term.

Scholarships, Pell grants, loans or other types of aid must be completed and awarded to the student's account in order to satisfy the payment plan. The priority deadline for fall 2016 is April 1, 2016. FAFSA applications received after April 1 are not guaranteed to be completed and awarded by September 1st, when the first payment is due. Accordingly, students must make payment themselves in order to secure and maintain their enrollment. In the event aid is completed and awarded after a student makes payment, this payment will not be refunded. Any payments will be returned to the student in the form of a refund during the published refund dates and not before.

Past Due/Overdue Balances.

Failure to pay your balance could result in any, or all of the following:

- **Deletion of Schedule/Enrollment**
- **Late Payment Fee Charge**
- **Unable to Enroll in a Future Term**
- **Unable to Receive a Transcript**

LABORATORY FEES

All students who enroll in laboratory courses will be charged the appropriate laboratory fee. These fees, which are payable at the beginning of the semester, are as follows:

ACADEMIC

Business Administration (BAD) 2533, 2813	\$25.00 per course
Business & Office Administration (BOA) 2413, 2533, 2553	\$25.00 per course
Biology (BIO) 1114, 1124, 1134, 1144, 1214, 1314, 1414, 2414, 2424, 2514, 2524, 2924	\$25.00 per course
Chemistry (CHE) 1114, 1214, 1224, 2424, 2434	\$25.00 per course
Computer Science (CSC) 1313, 1613, 2133, 2143	\$25.00 per course
ENG 124	\$8.75 per course
MAT 124	\$3.50 per course
ENG 1113, 1123	\$23.00 per course
Nursing (NUR) 1119	\$419.00 per course fall \$404.00 in spring
Nursing (NUR) 1129	\$319.00 per course fall \$304.00 in spring
Nursing (NUR) 2129	\$359.00 per course fall \$344.00 in spring
Nursing (NUR) 2139	\$427.85 per course fall \$412.85 in spring
Nursing (NUR) 2113	\$125.00 per course summer
MSVCC Online Course	\$30.00 per course
Physical Science (PHY) 2244, 2254	\$25.00 per course
Physics (PHY) 1213, 2414, 2424, 2515, 2525	\$25.00 per course
Private Music Instructions	
MUA 1141,1151,1172,1182,1241,1251,1272,1282,1331,1341,1362, 1372,1441,1451,1472,1482,1541,1542,1551,1552,1571,1572,1581, 1582,1741,1751,1772,1782,1841,1851,1872,1882,2141,2151,2172, 2182,2241,2251,2272,2282,2331,2341,2362,2372,2441,2451,2472, 2482,2541,2542,2551,2552,2571,2572,2581,2582,2741,2751,2772, 2782, 2841, 2851, 2872, 2882	\$25.00 per course

CAREER/TECHNICAL

Heating and Air Conditioning

ACT 1133, 1214, 1313, 1713, 1813, 2324, 2414, 2424, 2433, 2513, 2624, 2912, 2913, 2914	\$15.00 per course
ACT 1124	\$49.00 per course
CTE 1143	\$50.00 per course

Automotive Technology

ATT 1135, 1425, 1715, 2335, 2435, 2914	\$26.00 per course
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Business and Office Technology

BOT 1143, 1213, 1433, 1813, 2813	\$25.00 per course
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Early Childhood Technology

CDT 2945 \$140.00 per course
CDT 1713, 2713 \$50.00 per course

Civil Engineering Technology

CIT 1113, 2443 \$25.00 per course
DDT 1163 \$59.00 per course
DDT 1313 \$25.00 per course

Cosmetology

COV 1522, 1532, 1622, 1632 \$17.00 per course
COV 1263, 1722, 1732 \$37.00 per course
COV 1436 \$51.00 per course

Commercial and Residential Maintenance

CRM 1112 \$59.00 per course
CRM 1122, 1134, 1214, 1222, 1313 \$25.00 per course

Culinary Arts

CUT 1124 \$75.00 per course
HRT 1123 \$50.00 per course

CAD Engineering Technology

DDT 1173, 2153, 2213, 2373, 2823 \$25.00 per course

Diagnostic Medical Sonography

DMS 1426 \$34.00 per course

Truck Driving

DTV 1114, 1124 \$200.00 per course

Industrial Electronics/Instrumentation

EET 1113, 1123, 1214, 1334 \$10.00 per course
INT 2114 \$25.00 per course

Electrical Technology

ELT 1123, 1253, 1273, 1413 \$10.00 per course
ELT 1113 \$89.00 per course
ELT 1213 \$60.00 per course
ELT 2114 \$150.00 per course
CTE 1143 \$50.00 per course
EET 1113, 1123 \$10.00 per course

Emergency Medical Technology/Paramedic

EMS 1117 \$364.00 per course
EMS 2414 \$134.00 per course

Forestry Technology

FOT 1114 \$25.00 per course

Health Care Assistant

HCA 1115	\$237.00 per course
HCA 1125	\$44.00 per course
HCA 1312	\$151.00 per course
HCA 1214	\$50.00 per course

Horticulture Technology

HLT 2413, 2423	\$100.00 per course
HLT 1123, 1313	\$50.00 per course
HLT 2124, 2813	\$35.00 per course

Information Systems Technology

IST 1143, 1163, 1224, 1244, 1254, 1414, 1424, 2234, 2314, 2334, 2444, 2473	\$25.00 per course
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Machine Shop

MST 1222, 1232, 1243, 1251, 1263, 1313, 1412, 1422, 1613, 2513, 2523, 2532, 2542, 2551, 2714, 2724, 2911, 2912	\$50.00 per course
MST 1212	\$84.00 per course

Pharmacy Technology

PHM 1424, 2534, 2714	\$10.00 per course
PHM 1525, 2634	\$44.00 per course

Practical Nursing

PNV 1443	\$744.00 per course
PNV 1682	\$259.00 per course

Medical Radiologic Technology

RGT 2933	\$70.00 per course
RGT 1423, 1523, 1613, 2542	\$35.00 per course

Welding

WLT 1115, 1124, 1135, 1143, 1155, 1162, 1225, 1252, 1314, 1911, 1912, 1913, 1921, 1922, 2812, 2813 2913	\$50.00 per course
CTE 1143	\$50.00 per course

COURSE MATERIALS FEE

Jones County Junior College is dedicated to providing affordable, technologically advanced, and relevant course materials to our students. This includes electronic books, downloadable reading materials, homework management systems, content and grading resources, and lab based learning tools.

Courses are charged a **\$10 per credit hour** Course Materials Fee or a **\$30 per credit hour** Course Material Fee. The following are the courses with a Course Materials Fee associated with them:

\$10 Per Credit Hour:

ACT	1124	001595	Basic Compression Refrigeratio	10.00
ACT	1133	001597	Tools and Piping	10.00

ACT	1313	001607	Refrigeration Sys. Components	10.00
ACT	1713	001609	Elec. for Heat,Vent,AC and Ref	10.00
ACT	2424	001619	Air Conditioning II	10.00
ACT	2514	001622	Heating Systems	10.00
ACT	2624	001623	Heat Load & Air Properties	10.00
ACT	2914	004180	Special Project in Heat/AC	10.00
ACT	1813	004182	Professional Srv. Procedures	10.00
ACT	2433	004183	Refrigerant, Retrofit,& Regs.	10.00
ACT	1214	004265	Controls	10.00
ATT	1715	001403	Engine Repair	10.00
ATT	2335	001405	Steering and Suspension System	10.00
ATT	1424	003896	Engine Performance I	10.00
ATT	2434	003898	Engine Performance II	10.00
ATT	1135	004243	Adv. Elect/Electronics Syst.	10.00
ATT	2914	004244	Special Problems	10.00
CRM	1615	004055	Heating,Ventilating, and AC	10.00
CRM	1414	004056	Plumbing	10.00
CRM	1514	004057	Electrical	10.00
CRM	1712	004058	Special Problems in Welding	10.00
EET	1123	001626	AC Circuits	10.00
ELT	1123	001792	Commercial and Ind. Wiring	10.00
ELT	1213	001793	Electrical Power	10.00
ELT	1113	003784	Residential/Light Comm Wiring	10.00
ELT	1253	003809	Branch Circuit/Service Ent.Cal	10.00
ELT	1263	003810	Blueprint Reading/Planning Res	10.00
ELT	1273	003811	Switching Circuits	10.00
ELT	2624	004273	Advanced PLC's	10.00
WLV	1124	001723	Gas Metal Arc Welding	10.00
WLV	1135	001724	Gas Tungsten Arc Welding	10.00
WLV	1143	001725	Flux Cored Arc Welding	10.00
WLV	1155	001726	Pipe Welding	10.00
			Gas Metal Arc Aluminum	
WLV	1162	001727	Welding	10.00
WLV	1232	001730	Draw. & Weld. Symbol Interp.	10.00
WLV	1252	001731	Advanced Pipe Welding	10.00
WLV	1921	001737	Special Problem in Weld. & Cut	10.00
WLV	2913	001739	Special Problems in Welding	10.00
WLV	1912	003154	Special Problem in Weld. & Cut	10.00
WLV	1913	003155	Special Problem in Weld. & Cut	10.00
WLV	1911	003156	Special Problem in Weld. & Cut	10.00

WLV	2812	003892	Welding Metallurgy	10.00
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\$30 Per Credit Hour:

ACC	1213	001005	Principles of Accounting I	30.00
ACC	1223	001006	Principles of Accounting II	30.00
ACT	1213	001598	Controls	30.00
ACT	2325	001617	Commercial Refrigeration	30.00
ACT	2413	004181	Air Conditioning I	30.00
AGR	1313	001067	Plant Science	30.00
AGR	2713	001076	Agricultural Economics	30.00
ART	1113	001144	Art Appreciation	30.00
ART	1513	003747	Computers in Art	30.00
ART	2723	003764	Art History II	30.00
BAD	1113	001014	Introduction to Business	30.00
BAD	2413	001015	Legal Environment of Business	30.00
BAD	2813	001018	Administrative Communications	30.00
BAD	2523	004046	Personal Financial Mgmt.	30.00
BIO	1134	001003	General Biology I	30.00
BIO	1144	001017	General Biology II	30.00
BIO	2514	001025	Anatomy and Physiology I	30.00
BIO	2524	001028	Anatomy and Physiology II	30.00
BIO	2924	001036	Microbiology	30.00
BIO	1134.5	002914	Gen Bio I	30.00
BIO	1144.5	002916	Gen Bio II	30.00
BIO	1114	003995	Principles of Biology I	30.00
BIO	1124	003996	Principles of Biology II	30.00
BOT	1143	001325	Word Processing	30.00
BOT	1213	001331	Professional Development	30.00
BOT	1613	001357	Medical Office Terminology I	30.00
BOT	1623	001358	Medical Office Terminology II	30.00
BOT	1813	001359	Electronic Spreadsheet	30.00
BOT	2743	001371	Medical Office Concepts	30.00
BOT	2813	001374	Business Communication	30.00
BOT	2663	004089	Advanced Coding	30.00
CDT	1213	002188	Infant/Toddler Dev. Family Dynamics & Comm	30.00
CDT	2513	004272	Involve	30.00
CHE	1214	001042	General Chemistry I	30.00
CHE	1224	001046	General Chemistry II	30.00
CHE	1114	001053	General Chemistry Survey Basic	30.00

CHE	2434	001254	Organic Chemistry II	30.00
CIT	1114	001410	Route Surveying	30.00
CIT	1223	001412	Road Construction Plans & Spec	30.00
CRJ	1313	001077	Intro to Criminal Justice	30.00
CRJ	1383	001079	Criminology	30.00
CRJ	2513	003801	Law Enforcement and the Juveni	30.00
CRJ	1323	003802	Police Admin. and Operations	30.00
CSC	1123	001038	Micro-Internet Applications	30.00
CSC	1613	001041	Computer Programming I	30.00
CSC	2134	003918	Programming I with "C++"	30.00
CTE	1153	004127	Funds of Construction and Mfg.	30.00
CTE	1143	004217	NCCER Core	30.00
CUT	1513	004040	Garde Manger	30.00
CUT	2424	004088	International Cuisine	30.00
CUT	2223	004094	Menu Plan & Facilities Design	30.00
CUT	1125	004141	Culinary Principles II	30.00
DDT	2153	001599	Civil Drafting	30.00
ECO	2113	001047	Economics I	30.00
ECO	2123	001048	Economics II	30.00
EET	1214	001629	Digital Electronics	30.00
EET	1334	001631	Solid State Devices and Circ.	30.00
EET	2363	004120	Programmable Logic Controllers	30.00
EET	1133	004274	Electrical Power	30.00
EGR	2413	001065	Engineering Mechanic	30.00
ELT	1193	004268	Fundamentals of Electricity	30.00
ELT	1143	004269	AC/DC Circuits for Elec. Tech.	30.00
EMS	1117	004066	EMT	30.00
EMS	1525	004069	EMS Practicum II	30.00
EMS	2714	004073	Trauma	30.00
EMS	2855	004074	Medical	30.00
EMS	2413	004171	Maternal/Child Emergencies	30.00
EMT	2714	003582	Pre-hospital Trauma	30.00
ENG	1113	001167	English Composition I	30.00
ENG	1123	001168	English Composition II	30.00
ENG	2143	001170	Creative Writing II	30.00
ENG	2153	001171	Traditional Grammar	30.00
ENG	1024	004042	Intermediate English	30.00
EPY	2533	001092	Human Growth and Development	30.00
FCS	1113	003834	Social and Professional Dev.	30.00
FOT	2213	003778	App of GIS/GPS in Forestry	30.00

GEO	1113	001093	World Geography	30.00
GIT	2124	004039	Fundamentals of GIS	30.00
HCA	1115	001155	Basic Health Care Assisting	30.00
HCA	1125	001158	Special Care Procedures	30.00
HCA	1214	001162	Body Structure and Function	30.00
HEC	1233	001055	Principles of Nutrition	30.00
HEC	1253	001056	Nutrition	30.00
HIS	1113	001106	Western Civilization I	30.00
HIS	1123	001107	Western Civilization II	30.00
HIS	2213	001108	American History I	30.00
HIS	2223	001109	American History II	30.00
HLT	1313	001490	Greenhouse and Nur. Prod. I	30.00
HPR	1213	001032	Personal and Community Health	30.00
HPR	1223	003985	Personal & Comm Health II	30.00
HPR	1593	004248	Hlth Cpts & Wellness/Nutrit.	30.00
HPR	2213	004249	First Aid & CPR	30.00
HRT	1123	004100	Intro. to Hospitality	30.00
HRT	2623	004104	Hospitality Human Resource Mgt	30.00
HRT	1223	004240	Restaurant & Catering Ops.	30.00
HUM	1113	003274	Introduction to Humanities	30.00
INT	2114	002018	Control Sys. I	30.00
IST	1143	003943	Security Principles & Policies	30.00
IST	1163	003945	Concepts of Database Design	30.00
IST	1224	003947	Network Components	30.00
IST	1244	003949	Netwk Admn. Windows Server	30.00
IST	1254	003950	Netwk Admn. Using Linux	30.00
IST	1424	003954	Web Design Applications	30.00
IST	2234	003957	Network Implementation	30.00
IST	2314	003961	Web Site and Sys. Development	30.00
IST	2473	003973	E-Commerce Strategies	30.00
IST	2483	003974	Web Server	30.00
IST	1153	004185	Web and Programming Concepts	30.00
JOU	1313	003920	Principles of Journalism I	30.00
LET	1213	001379	Legal Research	30.00
LET	1513	001380	Family Law	30.00
LET	2323	001385	Torts	30.00
LET	2333	001387	Civil Litigation II	30.00
LLS	1312	003835	Orientation	30.00
MAT	1233	001177	Intermediate Algebra	30.00
MAT	1313	001178	College Algebra	30.00

MAT	1323	001179	Trigonometry	30.00
MAT	1513	001181	Business Calculus	30.00
MAT	1723	001182	Real Number System	30.00
MAT	1234.5	002883	Int Algebra	30.00
MAT	2323	003763	Statistics	30.00
MAT	1613	003798	Calculus I-A	30.00
MAT	2623	003800	Calculus IV-A	30.00
MFL	1213	001116	Spanish I	30.00
MFL	1223	001117	Spanish II	30.00
MFL	2223	001121	Spanish IV	30.00
MMT	1123	001751	Marketing II	30.00
MMT	1313	001752	Salesmanship	30.00
MMT	1413	001754	Merchandising Math	30.00
MMT	2233	001761	Human Resource Management	30.00
MMT	2423	001766	Retail Management	30.00
MMT	2613	001769	International Marketing	30.00
MST	1212	004006	Drill Press & Band Saw Ops	30.00
MST	2552	004014	Adv. Machining Technologies	30.00
MUS	1113	001309	Music Appreciation	30.00
MUS	2413	001327	Music Literature	30.00
MUS	1123	003639	Music Survey	30.00
PHI	2113	001139	Introduction to Philosophy	30.00
PHI	2613	001819	World Religions	30.00
PHY	2244	001248	Physical Science I	30.00
PHY	2254	001249	Physical Science II	30.00
PHY	2414	001250	General Physics I	30.00
PHY	2424	001251	General Physics II	30.00
PHY	2525	001253	General Physics IIA	30.00
PHY	2414.5	002909	Phy I	30.00
PHY	2424.5	002910	Phy II	30.00
PSC	1113	001095	American National Government	30.00
PSY	1513	001098	General Psychology	30.00
PSY	2533	002633	Psy of Per Adj	30.00
PSY	2513	004224	Child Psychology	30.00
SOC	2113	001099	Introduction to Sociology	30.00
SOC	2133	001100	Social Problems	30.00
SOC	2143	001101	Marriage and the Family	30.00
SPT	1113	001193	Oral Communication (Speech)	30.00
SWK	1113	004229	Social WK-A Helping Profession	30.00

E-Book(s)

ECO 1113 Introduction to Economics

\$130.00

GENERAL INFORMATION**Business Office Information:**

Receipts for Payment of Fees. The Business Office issues a receipt to the student for each payment made to the college. It is the student's responsibility to keep the receipt in safekeeping. The college cannot assume responsibility for a claim of remittance on account unless the claim is attested by a receipt.

Unpaid Fees. Students cannot receive an official transcript of credit earned and cannot register for other classes until fees are paid. A student may be dropped from their courses for not making a payment deadline. A student requesting an official transcript of credit, but has unpaid fees, must pay this balance in full using cash or credit card.

Credit Balances/Excess Credit on Account.

Credit balances or balances with an excess credit are reviewed at the end of each term.

If the excess credit is a result of an over payment the over payment is refunded to the party that initiated the original payment.

If the excess credit is a result of any institutional funds that are non-refundable, such as academic, or service scholarships those scholarships will be reduced to reflect a zero balance on the student's account.

Refundable Federal and State funds are refunded to the student within 14 days of disbursement.

Personal Checks. Students, faculty and staff may not cash personal checks.

Statements of Account. Students are responsible for paying all fees, including room and board, on published due dates. Students may log on to the myJones at any time and view their charges, payments made, refunds, financial aid and scholarships awarded. Students needing itemized statements of charges and fees must notify the Business Office and such statements will be provided.

Refunds on Account. Refunds on student accounts are issued on Wednesdays and Fridays. Refunds are distributed by a third party organization. The default method for a student to receive a refund is a paper check. This check is mailed from an outside location other than Jones County Junior College. JCJC is not responsible for how long it takes for a student's mailed refund to reach them. Students may elect to have their funds electronically drafted to their bank account, or receive a debit card with the electronic funds. Each of these methods are typically much quicker than the mailing of a paper refund. A student can sign on to www.moneynetworkedu.com to select a refund method. To check available card balances you may log on to www.moneynetworkedu.com. Any student who has not paid all fees due must apply any refunds to their account.

College Property. A charge will be made to anyone using school equipment and failing to return it. Periodic inspections of dormitory rooms will be made, and the occupants of the room must pay for any missed or damaged property.

Personal Property. Even though precaution is taken to maintain adequate security, the college cannot assume responsibility for loss or damage to student possessions. Students are encouraged to carry appropriate insurance to cover such losses.

Bobcat Bucks. The JCJC OneCard ID is more than just an ordinary ID card. The OneCard lets you buy on the fly with Bobcat Bucks. Simply deposit money onto the card and use it wherever the OneCard is accepted (Campus Bookstore, Cafeteria and select Vending Machines). The OneCard lets you get what you need fast. It works just like a debit card for cash-free purchases on campus. And there is NO monthly fee! Come by Student Accounts and purchase some Bobcat Bucks for your OneCard. You can find the OneCard policies on the Jones web site at <http://www.jcjc.edu/onecard>

**THE BOARD OF TRUSTEES RESERVES THE RIGHT TO CHANGE ANY OR ALL FEES
WITHOUT NOTICE.**