

**FINANCIAL INFORMATION
JONES COUNTY JUNIOR COLLEGE
SUMMER 2016**

BUSINESS OFFICE

The Business Office is located on the second floor of the Administration Building. Normal hours of operation are 7:30 a.m. until 4:30 p.m. Monday-Thursday and Friday 7:30 a.m.-4:00 p.m. Prompt and accurate settlement of all accounts is expected of all students.

Registration Fee. All summer school students will pay a \$40 registration fee.

Academic and Technical Courses. General tuition rate for the summer term is \$60 per semester hour. Out-of-state residents will be charged an additional \$10 per semester hour.

Vocational Courses. Mississippi residents will pay a general fee of \$415 for the nine-week summer term or \$207.50 per 4/5 week sessions.

Residence Hall Fees. Dormitory students will be assessed \$600 for each four-week term. Residence hall fees for the first four-week term are due at registration. Fees for the second term are due in the Business Office by July 1, 2016.

Late Registration Fee. Academic and technical students who register after the close of regular registration will be charged a late fee of \$15.00.

Other Fees and Expenses. Students may be subject to other miscellaneous fees and expenses. Most of these are identified in the 2015-2016 Catalog published by the College.

Technology Fee. All students will be charged a technology fee of \$3.00 per semester hour, not to exceed \$36.00. These fees will be used to maintain up-to-date technology on campus.

Health Services Fee. All students will be charged a health services fee of \$40.00. This fee enables students to see the campus nurse without a visit charge as well as providing a complete fitness center available to all students.

The Board of Trustees of Jones County Junior College reserves the right to change any or all fees without notice.

Refund Policy

General Fee and Non-Resident Fee. Students who officially withdraw from school before the end of the term are entitled to partial refunds under certain conditions. These fees will be refunded as follows:

	First four-week	Second four-week	Nine-week/Night	Online
	If date of Withdrawal is	If date of Withdrawal is	If date of Withdrawal is	If date of Withdrawal is
100%	05/31/16	07/05/16	05/29/16	05/31/16
50%	06/07/16	07/18/16	06/06/16	06/07/16

	JN4	JN8
100%	05/31/16	05/31/16
50%	06/07/16	06/07/16

REFUND/WITHDRAW POLICY

It is the student's responsibility to withdraw officially. Refunds of fees are computed according to the date the student personally contacts the Student Success Center to complete the withdrawal process or the date the student drops their courses themselves online, **not the last day of class attendance.**

Students must withdraw from a course by the first day of class in order to receive 100%.

Requests for exceptions because of extenuating circumstances such as illness or death must be submitted in writing to the Business Office. An administrative committee will review the request, and the student will be notified as to whether or not an exception to the refund policy can be made. The college will not refund fees originally paid by check until the check has successfully cleared the student's bank.

Residence Hall Fees. Room and Board fees are not refundable.

Registration Fee. This fee is not refundable.

Laboratory Fee. Lab fees may be refunded if a student officially withdraws from a laboratory course by 05/31/16 during the first four-week term; by 07/11/16 during the second four-week term; by 05/26/16 during a nine-week term; or by 05/31/16 during an online session.

Payment of Fees. Balances are due before the final for each session of the summer term.

Senior Citizens. If space is available, senior citizens over the age of 65 may enroll in courses without paying registration or general fees. However, any applicable lab fees and/or course material fees must be paid. Information concerning this program may be obtained from the Deans' Office.

MISCELLANEOUS FEES AND EXPENSES

Late Registration: \$15.00

Work-Based Learning: \$60.00 per semester hour

Change of Schedule Fee: \$20.00

Returned Check Fee: \$40.00

Replacement Identification Card: \$40.00

BUSINESS OFFICE INFORMATION

Payment of Tuition and Fees. Students may make payment with cash, check, credit card, money order or Bobcat Bucks at the business office during regular office hours.

Online Payments. Students may make payment online using a Visa, MasterCard, Discover or American Express. Log on to myJones with the following link <https://myjones.jcjc.edu> and choose

the Financial tab, clicking “Pay my Fees.”

Phone Payments. Students may make payment by phone by calling 1-866-526-6007 using Visa, American Express, MasterCard or Discover.

LABORATORY FEES

All students who enroll in laboratory courses will be charged the appropriate laboratory fee. These fees, which are payable at the beginning of the semester, are as follows:

ACADEMIC

Business Administration (BAD) 2533, 2813	\$25.00 per course
Business & Office Administration (BOA) 2413, 2533, 2553	25.00 per course
Biology (BIO) 1114, 1124, 1134, 1144, 1214, 1314, 1414, 2414, 2424, 2514, 2524, 2924	20.00 per course
Chemistry (CHE) 1114, 1214, 1224, 2424, 2434	25.00 per course
Computer Science (CSC) 1313, 1613, 2133, 2143	25.00 per course
ENG 124	8.75 per course
MAT 124	3.50 per course
ENG 1113, 1123	23.00 per course
Nursing (NUR) 1119	409.00 per course fall 431.00 in spring
Nursing (NUR) 1129	344.00 per course fall 366.00 in spring
Nursing (NUR) 2129	349.00 per course fall 378.00 in spring
Nursing (NUR) 2139	349.00 per course fall 378.00 in spring
Nursing (NUR) 2113	154.00 per course summer
MSVCC Online Course	30.00 per course
Physical Science (PHY) 2244, 2254	25.00 per course
Physics (PHY) 1213, 2414, 2424, 2515, 2525	25.00 per course
Private Music Instructions	
MUA 1141, 1151, 1172, 1182, 1241, 1251, 1272, 1282, 1331, 1341, 1362, 1372, 1441, 1451, 1472, 1482, 1541, 1542, 1551, 1552, 1571, 1572, 1581, 1582, 1741, 1751, 1772, 1782, 1841, 1851, 1872, 1882, 2141, 2151, 2172, 2182, 2241, 2251, 2272, 2282, 2331, 2341, 2362, 2372, 2441, 2451, 2472, 2482, 2541, 2542, 2551, 2552, 2571, 2572, 2581, 2582, 2741, 2751, 2772, 2782, 2841, 2851, 2872, 2882	25.00 per course

VOCATIONAL/TECHNICAL

Automotive Technology (ATT) 1115, 1134, 1213, 1314, 1415 1424, 1513, 1715, 1811, 2325, 2335, 2344, 2434, 2445, 2525, 2535, 2614, 2913	20.00 per course
Automotive Technology (ATT) 1125	49.00 per course
Business and Office Technology (BOT) 1113, 1123, 1143, 1213, 1313, 1413, 1433, 1613, 1623, 1813, 2133, 2323, 2523, 2643, 2653, 2663, 2673, 2723, 2743, 2813, 2833	25.00 per course
Child Development Technology (CDT) 1112	170.00 per course
2915	160.00 per course
2925	100.00 per course
1344	75.00 per course
1113	60.00 (for Background Check)
1513	60.00 per course

1313, 1713, 2613, 2713	50.00 per course
Civil Engineering Technology (CIT) 1113, 1114, 2113, 2433, 2434, 2443	25.00 per course
Commercial and Residential Maintenance (CRM) 1112, 1121, 1133	
1214, 1215, 1222, 1312, 1313, 1413 1414, 1513, 1514, 1615, 1712, 1713	
2912	
25.00 per course	
Commercial Truck Driving (DTV) 1114, 1124	200.00 per course
Computer Information Systems	
(CNT) 1414, 1513, 1524, 1614, 1624, 1634, 1654, 2423, 2424, 2534, 2544, 2554, 2634, 2644	25.00 per course
(CPT) 1144, 1214, 1224, 1323, 1333, 1353, 1414, 2132, 2133, 2244, 2354, 2434	25.00 per course
(WDT) 1123, 1314, 1414, 2214, 2224, 2234, 2244, 2254, 2263, 2614, 2723, 2823	25.00 per course
Cosmetology (COV) 1245, 1255, 1426, 1522, 1532, 1622, 1632	17.00 per course
1263, 1542, 1642, 1722, 1732, 2816, 2826, 2836, 2846	37.00 per course
(COV) 1122	51.00 per course
(COV) 1436, 1443	51.00 per course
Culinary Arts (CUT) 1114, 2244, 1134, 2314	75.00 per course
Diagnostic Medical Sonography (DMS) 1114, 1313, 1323	144.00 per course
1414, 1426, 1436	40.00 per course
	27.00 per course
Drafting & Design Technology (DDT) 1133, 1213, 1313, 1323, 1613, 2153, 2163, 2213, 2343, 2913	25.00 per course
1113, 1413	59.00 per course
Electronics Technology/Computer Servicing Emphasis/Automation and Control Emphasis (EET) 1113	10.00 per course
(EET) 1114, 1124, 1134, 1174, 1214, 1334, 2334, 2362, 2414, 2513	25.00 per course
(INT) 2114	25.00 per course
(ROT) 1113, 1313, 2413	25.00 per course
Electrical Technology (ELT) 1192, 1144, 1413, 2613, 1123, 1263, 1273, 1223, 2623	10.00 per course
(ELT) 1113	60.00 per course
(ELT) 1213	60.00 per course
(ELT) 1253	55.00 per course
(ELT) 2411, 2424	150.00 per course
Emergency Technology (EMS)	
(EMS) 1117	364.00 per course
(EMS) 1122	375.00 per course
(EMS) 1825	234.00 per course
(EMS) 2414	134.00 per course
(EMS) 2855	254.00 per course
Emergency Medical Technology (EMS)	
(EMS) 1513	109.00 per course
Forestry Technology (FOT) 1114	25.00 per course
Fundamentals of Construction and Manufacturing	
(CTE) 1143	50.00 per course
Health Care (Nurse) Assistant (HCA) 1115	237.00 per course
(HCA) 1312	151.00 per course
(HCA) 1214	50.00 per course

(HCA) 1125	44.00 per course
Heating and Air Conditioning (ACT) 1124, 1133, 1313, 1213, 1313, 1432, 1713, 1812, 2325, 2414, 2424, 2434, 2514, 2624, 2912, 2913,2914	15.00 per course
Horticulture (HLT) 2413, 2423	100.00 per course
(HLT) 1214	40.00 per course
(HLT) 1113, 1123, 1313	50.00 per course
(HLT) 1213, 1513, 2323, 2523,	30.00 per course
(HLT) 2813	35.00 per course
(HLT) 2124	50.00 per course
Hospitality & Tourism (HRT) 1123	50.00 per course
Information Systems Technology (IST) 1124, 1134, 1143, 1153, 1154, 1163, 1213, 1223, 1224, 1244, 1254, 1314, 1413, 1414, 1423, 1424, 2214, 2224, 2234, 2253, 2254, 2313, 2314, 2334, 2433, 2434, 2444, 2473, 2483	25.00 per course
Machine Tool Operation/Machine Shop (MST) 1114, 1115, 1124, 1125, 1223, 1233, 1243, 1252, 1263, 1313, 1412, 1413, 1422, 1423, 1514, 1613, 2134, 2135, 2144, 2145, 2213, 2513, 2523, 2532, 2542, 2552, 2714, 2715, 2724, 2725, 2813, 2911, 2912, 2913	50.00 per course
TDT 1114	25.00 per course
Meat Processing (MTV) 1114, 1212, 1222, 1234, 1312, 1322, 1414, 1424, 1514, 1614	10.00 per course
Paramedic Technology (EMT) 1116	42.00 per course
1513	82.00 per course
1315	20.00 per course
Pharmacy Technology (PHM) 1111	18.00 per course
(PHM) 1424, 2434, 2534, 2714	10.00 per course
(PHM) 1525, 2614, 2624, 2634	44.00 per course
Practical Nursing (PNV)	
(PNV) 1443, 1442	863.00 per course
(PNV) 1682	259.00 per course
(PNV) 1914	192.00 per course
Radiography Technology (RGT) 1114, 2147	45.00 per course
1213, 1413, 2533, 2933	70.00 per course
1423, 1513, 1523, 1613, 2542	35.00 per course
Welding (WLV) 1114, 1115, 1124, 1135, 1143, 1155, 1162, 1224, 1225, 1252, 1312, 1314, 1912, 1913 2913, 1911, 1921, 1922, 1923, 1924, 1925, 1926	50.00 per course
*Online (WWW) courses	30.00 per course

COURSE MATERIALS FEE

Jones County Junior College is dedicated to providing affordable, technologically advanced, and relevant course materials to our students. This includes electronic books, downloadable reading materials, homework management systems, content and grading resources, and lab based learning tools.

Traditional courses are charged a **\$15 per credit hour** Course Materials Fee. The following are the courses with a Course Materials Fee associated with them:

Course Prefix	Course No.	Course Description
ACC	1213	Principles of Accounting I (ACC 2213)

ACC	1223	Principles of Accounting II (ACC 2223)
ACT	1213	Controls
ACT	1313	Refrigeration Sys. Components
ACT	2325	Commercial Refrigeration
ACT	2413	Air Conditioning I
ACT	2424	Air Conditioning II
ACT	2433	Refrigerant, Retrofit, & Regs.
ACT	2514	Heating Systems
ACT	2624	Heat Load & Air Properties
ACT	2914	Special Project in Heat/Air Conditioning
ART	1113	Art Appreciation
BAD	2413	Legal Environment of Business
BIO	1114	Principles of Biology I
BIO	1124	Principles of Biology II
BIO	1134	General Biology I
BIO	1144	General Biology II
BIO	2514	Anatomy and Physiology I
BIO	2524	Anatomy and Physiology II
BIO	2924	Microbiology
BOT	1623	Medical Office Terms II
CDT	2613	Methods and Materials
CHE	1214	General Chemistry I
CSC	1123	Computer Applications I
ECO	2113	Principles of Macroeconomics
ECO	2123	Principles of Microeconomics
ELT	1123	Commercial and Industrial Wiring
ELT	1213	Electrical Power
ELT	1263	Blueprint Reading/Plan Residential Instal
ELT	1273	Switching circuits Res, Com, Industri
EMS	1122	Introduction to EMS Systems
EMS	1314	Airway Mgmt, Resp. and Oxygen
EMS	2912	EMS Operations
ENG	124	Intermediate English
ENG	1113	English Composition I
ENG	1123	English Composition II
FCS	1113	Social and Professional Dev.
FCS	1233	Principles of Nutrition
FCS	1253	Nutrition
GEO	1113	World Regional Geography
HIS	1113	Western Civilization I
HIS	1123	Western Civilization II
HPR	1213	Personal and Community Health
HPR	1223	Personal & Comm Health II
HPR	1593	Health Concepts Wellness/Nutrition
HUM	1113	Introduction to Humanities
LLS	1312	Orientation (8Wk1)
MAT	124	Beginning Algebra

MAT	1234	Intermediate Algebra
MAT	1313	College Algebra
MAT	1323	Trigonometry
MAT	1513	Business Calculus I
MAT	1613	Calculus I
MAT	1623	Calculus II
MAT	2613	Calculus III
MAT	2623	Calculus IV
MFL	1213	Spanish I
MFL	1223	Spanish II
MMT	1113	Principles of Marketing
MMT	1313	Selling
MUS	1113	Music Appreciation
PHI	2113	Introduction to Philosophy
PHI	2143	Ethics
PHI	2613	World Religions
PHY	2414	General Physics I
PHY	2424	General Physics II
PSY	1513	General Psychology
PSY	2533	Human Growth and Development
SOC	2113	Introduction to Sociology
SOC	2133	Social Problems
SOC	2143	Marriage and the Family
SPT	1113	Public Speaking I (Speech)
WLT	1155	Pipe Welding
WLT	1162	Gas Metal Arc Aluminum Welding
WLT	1252	Advanced Pipe Welding
WLT	1911	Special Problem in Weld. & Cut
WLT	1912	Special Problem in Weld. & Cut
WLT	1913	Special Problem in Weld. & Cut
WLT	1921	Special Problem in Weld. & Cut
WLT	2812	Welding Metallurgy
WLT	2913	Welding Code

E-Book(s)

ECO 1113	Introduction to Economics	\$130.00
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GENERAL INFORMATION

Receipts for Payment of Fees. The Business Office issues a receipt to the student for each payment made to the college. It is the student's responsibility to keep the receipt in safekeeping. The college cannot assume responsibility for a claim of remittance on account unless the claim is attested by a receipt.

Unpaid Fees. Students cannot receive an official transcript of credit earned and cannot register for other

classes until fees are paid. A student may be dropped from their courses for not making a payment deadline. A student requesting an official transcript of credit, but has unpaid fees, must pay this balance in full using cash or credit card.

Personal Checks. Students, faculty and staff may not cash personal checks.

Statements of Account. Students are responsible for paying all fees, including room and board, on published due dates. Students may log on to the JCPortal at any time and view their charges, payments made, refunds and financial aid and scholarships awarded. Students needing itemized statements of charges and fees must notify the Business Office and such statements will be provided.

Refunds on Account. Refunds on student accounts are issued on Wednesdays and Fridays. The Business Office will hold issued refunds for two days in the office, after two days, those refunds will be mailed to the students main address in the admissions office. It is the student's responsibility to ensure their address on file with admissions remains current. Any student who has not paid all fees due must apply any refunds to their account.

College Property. A charge will be made to anyone using school equipment and failing to return it. Periodic inspections of dormitory rooms will be made, and the occupants of the room must pay for any missed or damaged property.

Personal Property. Even though precaution is taken to maintain adequate security, the college cannot assume responsibility for loss or damage to student possessions. Students are encouraged to carry appropriate insurance to cover such losses.

Bobcat Bucks. The JCJC OneCard ID is more than just an ordinary ID card. The OneCard lets you buy on the fly with Bobcat Bucks. Simply deposit money onto the card and use it wherever the OneCard is accepted (Campus Bookstore, Cafeteria and select Vending Machines). The OneCard lets you get what you need fast. It works just like a debit card for cash-free purchases on campus. And there is NO monthly fee! Come by Student Accounts and purchase some Bobcat Bucks for your OneCard. You can find the OneCard policies on the Jones webpage at <http://www.jcjc.edu/student-services/onecard.php>.

THE BOARD OF TRUSTEES RESERVES THE RIGHT TO CHANGE ANY OR ALL FEES WITHOUT NOTICE.