

Addendum to Page 45 of the 2019-2021 College Catalog

DUAL ENROLLMENT/DUAL CREDIT FOR HIGH SCHOOL STUDENTS

Career and Technical Education Eligibility

To be eligible for enrollment, a high school student must meet one of the three (3) levels of admission:

CTE Dual Credit Regular Admission Status

1. Have earned 14 Core Carnegie Units as listed in Appendix B of the Mississippi Public School Accountability Standards;
2. Have a minimum overall high school GPA of 2.5 on a 4.0 scale and a partial high school transcript from an accredited high school or home-school program;
3. Obtain an unconditional approval/authorization in the form of the Dual Authorization Form from his/her high school counselor, principal, or principal's designee;
4. Signed Parental Consent Form (Dual Authorization Form).;
5. Official ACT score or NCRC credential must be on file at JCJC, with an ACT composite score of **16** or CRC **Silver** credential for CTE programs only;
6. Consideration for the dual enrollment program without the minimum 14 core high school units is available if they have a minimum ACT composite score of thirty (30) or the equivalent SAT scores, have the required 2.5-grade point average, and the recommendations prescribed above;
7. Completion of the JCJC Dual Enrollment/Credit Application for admission and enrollment. Enrollment for the dual program is based on the availability of courses and seats each semester. These projections are provided to the Dual Credit Office by the high school counselors;
8. The Student or parents/legal guardians are responsible for the tuition, fees, and other costs (including books and materials) associated with the course taken unless otherwise stated.
 - a. All charges and fees must be paid directly to Jones County Junior College by the district office.
 - b. Final grades will not be released to the high school until all student debts are paid in full.
 - c. Tuition and fee charges for the students participating in the program will be reviewed annually, and if changes are made, notice will be given to the high school before the course begins.
 - d. Students enrolled in the dual credit/enrollment program are ineligible for financial aid, institutional aid, foundation scholarships, or leadership scholarships.
9. Adhere to the Attendance/Absentee/Withdrawal/Academic/Discipline policies of Jones County Junior College. If a student wishes to drop a course, he/she must request a course withdrawal form from their guidance counselor. The withdrawal form must be signed by

the student (or the parent/guardian, if the student is under 18) and the high school counselor, then forwarded to the Dual Enrollment Coordinator for processing.

10. The student must agree to the statement of College Policies provided in the 2019-2020 Student Handbook.
 - a. Access to Student Records
 - b. Complaints and Grievances
 - c. Academic Appeal Procedure
 - d. Class Attendance Policies
 - e. College Standards
 - f. Audio and Video Classroom Policy

CTE Dual Credit Probationary Admission Status

1. Have earned 14 Core Carnegie Units as listed in Appendix B of the Mississippi Public School Accountability Standards;
2. Have a minimum overall high school GPA of 2.5 on a 4.0 scale and a partial high school transcript from an accredited high school or home-school program;
3. Obtain an unconditional approval/authorization in the form of the Dual Authorization Form from his/her high school counselor, principal, or principal's designee;
4. Signed Parental Consent Form (Dual Authorization Form).;
5. Official ACT score or CRC credential must be on file at JCJC, with an ACT composite score of **15 or less**; or CRC **Bronze** credential for CTE programs only;
- ~~6. Consideration for the dual enrollment program without the minimum 14 core high school units is available if they have a minimum ACT composite score of thirty (30) or the equivalent SAT scores, have the required 2.5 grade point average, and the recommendations prescribed above;~~
7. Completion of the JCJC Dual Enrollment/Credit Application for admission and enrollment. Enrollment for the dual program is based on the availability of courses and seats each semester. These projections are provided to the Dual Credit Office by the high school counselors;
8. The Student or parents/legal guardians are responsible for the tuition, fees, and other costs (including books and materials) associated with the course taken unless otherwise stated.
 - a. All charges and fees must be paid directly to Jones County Junior College by the district office.
 - b. Final grades will not be released to the high school until all student debts are paid in full.
 - c. Tuition and fee charges for the students participating in the program will be reviewed annually, and if changes are made, notice will be given to the high school before the course begins.

- d. Students enrolled in the dual credit/enrollment program are ineligible for financial aid, institutional aid, foundation scholarships, or leadership scholarships.
9. Adhere to the Attendance/Absentee/Withdrawal/Academic/Discipline policies of Jones County Junior College. If a student wishes to drop a course, he/she must request a course withdrawal form from their guidance counselor. The withdrawal form must be signed by the student (or the parent/guardian, if the student is under 18) and the high school counselor, then forwarded to the Dual Enrollment Coordinator for processing.
10. The student must agree to the statement of College Policies provided in the 2019-2020 Student Handbook.
 - a. Access to Student Records
 - b. Complaints and Grievances
 - c. Academic Appeal Procedure
 - d. Class Attendance Policies
 - e. College Standards
 - f. Audio and Video Classroom Policy

***If a student earns a minimum 2.5 GPA or above after the 1st semester of Dual Credit CTE enrollment, Regular Admission Status will be granted by the college. If a student's GPA falls below a 2.5 after the 1st semester of Dual Credit CTE enrollment, the student's admissions will be suspended. If the student's admissions status is suspended, the student must meet the Dual Credit CTE Suspension Committee to re-enroll. The student will be notified of suspension by the college as well as notified of the date to meet the Dual Credit CTE Suspension Committee to determine one (1) or more of the following:**

- 1. Readmit Under Probation**
- 2. Deny Readmission**
- 3. Recommend Remediation**

CTE Dual Credit Provisional Admission Status

1. Have earned **10** Core Carnegie Units as listed in Appendix B of the Mississippi Public School Accountability Standards;
2. Have a minimum overall high school GPA of **1.5 - 2.49** on a 4.0 scale and a partial high school transcript from an accredited high school or home-school program;
3. Obtain an unconditional approval/authorization in the form of the Dual Authorization Form from his/her high school counselor, principal, or principal's designee;
4. Signed Parental Consent Form (Dual Authorization Form).;
5. Official ACT score or CRC credential must be on file at JCJC, with an ACT composite score of **15 or less**; or CRC **Bronze** credential for CTE programs only; **if the student has no ACT scores or CRC credentials they can test at Jones College. The student must take both tests before the semester ends or their Provisional status will be removed.**

- ~~6. Consideration for the dual enrollment program without the minimum 14 core high school units is available if they have a minimum ACT composite score of thirty (30) or the equivalent SAT scores, have the required 2.5 grade point average, and the recommendations prescribed above;~~
7. Completion of the JCJC Dual Enrollment/Credit Application for admission and enrollment. Enrollment for the dual program is based on the availability of courses and seats each semester. These projections are provided to the Dual Credit Office by the high school counselors;
8. The Student or parents/legal guardians are responsible for the tuition, fees, and other costs (including books and materials) associated with the course taken unless otherwise stated.
 - a. All charges and fees must be paid directly to Jones County Junior College by the district office.
 - b. Final grades will not be released to the high school until all student debts are paid in full.
 - c. Tuition and fee charges for the students participating in the program will be reviewed annually, and if changes are made, notice will be given to the high school before the course begins.
 - d. Students enrolled in the dual credit/enrollment program are ineligible for financial aid, institutional aid, foundation scholarships, or leadership scholarships.
9. Adhere to the Attendance/Absentee/Withdrawal/Academic/Discipline policies of Jones County Junior College. If a student wishes to drop a course, he/she must request a course withdrawal form from their guidance counselor. The withdrawal form must be signed by the student (or the parent/guardian, if the student is under 18) and the high school counselor, then forwarded to the Dual Enrollment Coordinator for processing.
10. The student must agree to the statement of College Policies provided in the 2019-2020 Student Handbook.
 - a. Access to Student Records
 - b. Complaints and Grievances
 - c. Academic Appeal Procedure
 - d. Class Attendance Policies
 - e. College Standards
 - f. Audio and Video Classroom Policy

***If a student earns a GPA of less than 2.5 after the 1st semester, they will be required to meet the Dual Credit CTE Suspension Committee to determine one (1) or more of the following:**

- 4. Readmit Under Probation**
- 5. Deny Readmission**
- 6. Recommend Remediation**