

How to order Print onDemand Copy of eBook **\$15 per eBook

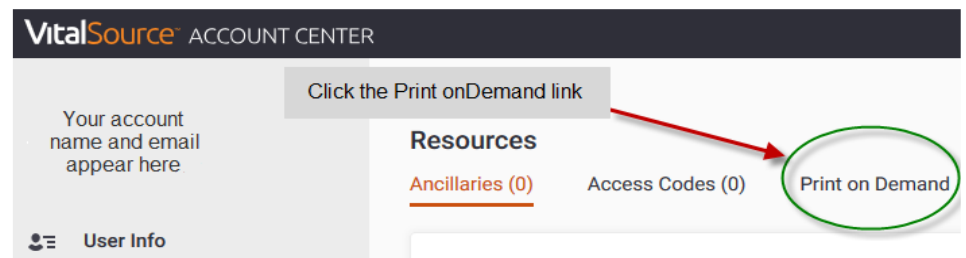
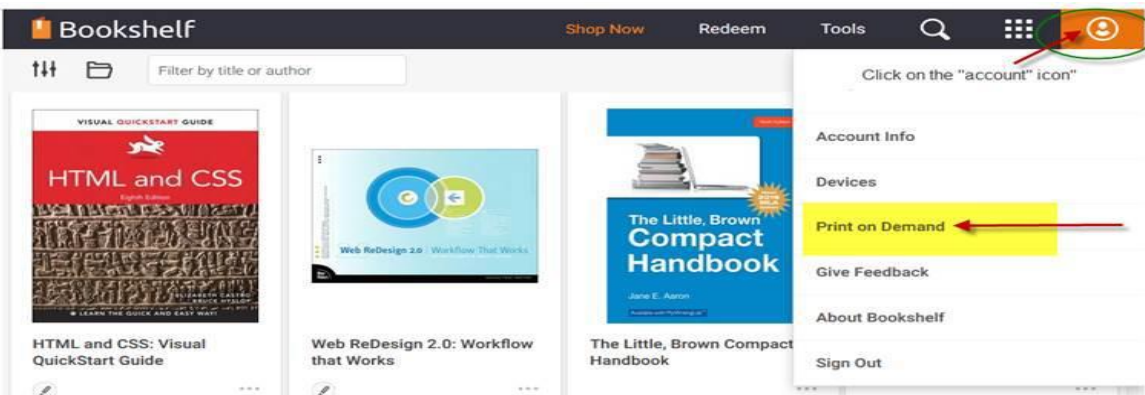
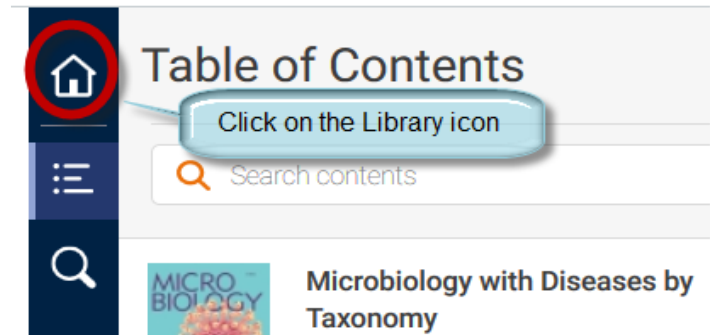
- Login to Canvas
- Access each eBook in all courses that use an eBook

> do this by clicking the Bookshelf link in the courses and then single clicking the book image to OPEN the eBook.

> do this for EVERY eBook you wish to order or download for offline viewing. This step puts the eBook in your Library Bookshelf.

After opening/accessing each eBook:

1. Click the **Bookshelf** link from Course Navigation
2. Click on the eBook to open
3. Click on the **Library** icon to open library
4. Click on the **"Account"** icon to open menu (see image below)
5. Your Account Center opens. Click **Print onDemand link**



6. Click **Check Now** to open your Bookshelf books available to order
7. The list of eBooks available to Purchase will be listed
8. Follow the steps to **Purchase** **Each Print OnDemand copy is \$15
9. Enter your home shipping address
10. Click **Continue**
11. Enter credit card information and confirm **Each Print OnDemand copy is \$15

