



Policy Name:	Credit by Examination & Prior Learning Assessment					
Section Number:	5.10	Section Title:	Academic Affairs			
Policy Owner:	Chief Academic Officer		Last updated:	February 2020	Reviewed:	July 2025
Status:	Active		Due for Review:	July 2030		

PURPOSE

Jones County Junior College (Jones College) recognizes that students may acquire college-level knowledge and skills outside the traditional classroom through work experience, military training, professional certification, and independent study. This policy outlines the process by which eligible students may earn academic credit through credit by examination (CBE) or prior learning assessment (PLA).

CREDIT BY EXAMINATION (CBE)

Jones College will allow students to earn credit by examination (CBE) under one or more of the following programs for up to a total of 30 semester hours as follows:

College Level Examination Program (CLEP) - General Examination

Jones College will allow CLEP credit examination to those students who have been out of high school for at least 3 years and have never enrolled in a college level class for the General Examination area. The Admissions and Records Office will determine a person’s eligibility to receive credit. A student who has earned over 30 semester hours of college credit may not earn additional credit through the use of this examination. Credit will be granted for successful completion of the examination in the following manner:

Listed below are the CLEP exams accepted for credit and applied toward graduation at Jones College. Credit is awarded for test scores of 50 and above.

CLEP Exam	JC Equivalent
American Government.....	PSC 1113
US History I.....	HIS 2213
US History II.....	HIS 2223
Biology	BIO 1114
Business law.....	BAD 2413
Calculus	MAT 1613
Chemistry	CHE 1214
College Algebra	MAT 1313
College Composition.....	ENG 1113
Spanish.....	MFL 1213
Information Systems.....	CSC 1123

Principles of Macroeconomics	ECO 2113
Principles of Microeconomics	ECO 2123
Sociology	SOC 2113
Trigonometry	MAT 1323
Western Civilization I.....	HIS 1113
Western Civilization II	HIS 1123

Note: CLEP credit awarded by Jones College may not be accepted by other educational institutions. Students should consult transfer institutions to determine acceptable credit.

ADVANCED PLACEMENT PROGRAM

Students from cooperating high schools can earn up to 18 semester hours with no more than 6 semester hours or 2 courses in one subject-matter area through the College Board’s Advanced Placement Program. The awarding of credit is administered by the Admissions and Records Office. Letter grades are not assigned. “Pass” (P) appears on the transcript for courses in which Advanced Placement credit is earned.

Listed below are the Advanced Placement (AP) exams accepted for credit and applied toward graduation at Jones College. No credit is awarded for a score of 1 or 2. Three hours of credit are typically awarded for a score of 3 and six hours awarded for scores of 4 or 5 if the course is part of a two-part series.

AP Exam	JC Equivalent
Art, Drawing.....	ART 1313, 1323
Biology	BIO 1114, 1124
Chemistry	CHE 1214, 1224
Computer Science	CSC 1123
Economics, Macro.....	ECO 2113
Economics, Micro	ECO 2123
English Language and Composition	ENG 1113, 1123
US Government and Politics	PSC 1113
United State History.....	HIS 2213, 2223
World History.....	HIS 1113, 1123
Calculus AB, BC	MAT 1613, 1623
Spanish Literature and Culture	
Level I	MFL 1213, 1223
Level II.....	MFL 2213, 2223
Physics B or C.....	PHY 2414, 2424
Psychology.....	PSY 1513

Note: Some Advanced Placement tests cover such specific and well-defined areas that only 3 semester hours credit may be awarded despite a score of 5. Advanced Placement credit awarded by Jones College may not be accepted by other educational institutions. Students should consult transfer institutions to determine acceptable credit.

NATIONALLY RECOGNIZED CREDENTIALS

CBE provides multiple entry points into a number of Career and Technical Education (CTE) programs as a non-duplicative sequence of technical skill proficiency for programs aligned to nationally recognized credentials. Where possible, CBE provides a career pathway into credit-bearing postsecondary CTE programs and attainment of an industry recognized credential, certificate, diploma, or degree. In order for CBE participants to gain college credit, they must meet college admission standards for the career or technical program in which they are entering. For those who have successfully completed the nationally

recognized credential, the participant will provide documented proof of a valid and current certification or credential. The credit will be awarded after the student completes one semester in the same program in which the CBE applies. To determine if a program offers CBE services, please refer to the programs by school in the college catalog. The college catalog can be found at www.jcjc.edu/catalog/.

MILITARY CREDIT

Jones College will award credit to veterans after an evaluation by the Office of Admissions and Records. As an accredited institution and a member of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), Jones College is the final authority for assessing and transcribing credit for military training and experience. Jones College's established policy for the assessment and transcription of credit for military training and experience supersedes ACE credit recommendations and those of any other organization. Award of credit for military training and experience is based upon official documentation. Acceptable documentation for assessment of military training will be the Joint Services Transcript.

Note: The Community College of the Air Force is a SACSCOC accredited school and therefore is treated as college transfer work.

EXPERIENTIAL LEARNING

Prior Learning Assessment

The process includes the following structured steps:

1. Submit transcripts and work history for review by the Registrar's office and the Office of Instructional Affairs.
 - a. The student submits all previous academic transcripts and a detailed work history.
 - b. Transferable coursework is evaluated and accepted where applicable.
2. Assessment
 - a. Work history, certifications, and other experiential learning are reviewed to determine potential credit through PLA.
 - b. Additional information and documentation may be required by Jones College to validate the Prior Learning Assessment
 - c. Individuals may be required to take the final exam of a course to demonstrate mastery of skills. Results of that exam may also be used to create a direct study plan for any course offered by the College.
3. Award of Credit
 - a. Credit may be awarded based on the following, but not limited to:
 - i. College credit course objectives, learning outcomes, academic rigor, and/or demonstrated and documented proficiency.
 - ii. The Experiential Learning Committee, as designated by the Chief Academic Officer (who will serve as the chair), will review
4. Degree Pathway Mapping
 - a. The remaining coursework required for the student's degree is identified.
 - b. A customized plan is created outlining how the student can complete the remaining credits.

Jones College offers a Directed Study Model for awarding credit based on prior learning. This model is designed to support adult learners by recognizing relevant work and life experiences that align with degree program outcomes.

GENERAL PROVISIONS

It is the student's responsibility to obtain all records. Documentation becomes part of the student's academic record and becomes the property of Jones College. All documentation will be submitted to and evaluated by the Registrar's Office. The Registrar's Office will determine credit as being career, technical, or academic in nature as well as the number of credit hours awarded to the student. If a student plans on using credit toward the Associate of Applied Science degree, Technical Certificate, or Career Certificate, the student's primary instructor must complete any appropriate course substitution forms. Credit will not be placed on the student's transcripts until the student has completed 12 semester hours.

JONES COLLEGE NON-DISCRIMINATION STATEMENT

Jones County Junior College does not discriminate on the basis of race, color, national origin, age, sex, or disability in its programs, activities, or employment practices. The following persons have been designated to handle inquiries and grievances regarding the non-discrimination policies: (ADA/ Section 504) Sarah Jones, Director of Counseling & ADA Coordinator, Student Affairs, phone 601-477-4070; email ADACoordinator@jcc.edu and (Title IX) Dr. Brittany Barron, Title IX Coordinator, Hutcheson Hubbard Administration Building, phone 601-477-4127; email brittany.weatherford@jcc.edu. Jones County Junior College, 900 South Court Street, Ellisville, MS 39437.