



Policy Name:	Curriculum Development and Evaluation					
Section Number:	6.01	Section Title:	Instructional Affairs			
Policy Owner:	Vice President of Instructional Affairs		Last updated:	February 2021	Reviewed:	February 2021
Status:	Active		Due for Review:	March 2025		

Each curriculum offering of Jones County Junior College (Jones College) is developed in the form of a course of study which indicates the pattern of courses recommended to students who desire to complete a particular career or technical program or the lower division requirements for transfer to a senior college.

These suggested course patterns are developed cooperatively by the deans, counselors, instructors, and the appropriate citizens' advisory committees. The Educational Program and Advisory Committee reviews and recommends curriculum for approval by the President of the college.

Initial recommendations for courses may come from many sources: citizens' advisory committees, students, individual instructors or administrators, persons and groups in the community, the Board of Trustees, departments, various faculty committees, and transfer institutions.

Proposals for new courses and majors should be given in the proper form to the appropriate division chairman for consideration. The recommendation of the department will be given to the appropriate dean for transmittal to the Educational Program and Advisory Committee. The Chief Academic Officer will then recommend the curriculum or course for approval by the Office of the President of the college.