

**JONES COUNTY JUNIOR COLLEGE  
ASSOCIATE DEGREE NURSING PROGRAM  
900 S. Court Street – Ellisville, MS 39437**

**APPLICATION FOR LPN TO RN OPTION  
SUMMER 2021  
DEADLINE April 1, 2021**

**PLEASE READ AND FOLLOW ALL INSTRUCTIONS ATTACHED BEFORE COMPLETING THIS APPLICATION:**

Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Sex: (Check one) Male  Female

Race: (Check one) American Indian  Asian  Black/African American  Hispanic   
White/Caucasian  Multi-racial  Other

Sex and race are used for statistical purposes only.

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
(Street or Route) (City) (State) (Zip)

County: \_\_\_\_\_ E-mail address: \_\_\_\_\_

High School attended: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

High School Year Graduated: \_\_\_\_\_ GED Yes  or No

What is your current ACT Score: \_\_\_\_\_ Date ACT Taken \_\_\_\_\_

**NOTE: Proof of this ACT score must be attached to this application to be eligible for consideration for entry into program)**

School and Date of LPN Graduation: \_\_\_\_\_

State(s) of Licensure: \_\_\_\_\_ **\*\*Attach copy of License** ACT score \_\_\_\_\_

Overall Score on the ATI TEAS® Entrance Test: \_\_\_\_\_ (Test scores must be submitted with application)

**List all work experience as an LPN beginning with the most recent: (may use back if necessary)**

**Dates (s)                      Agency                      Address**

\_\_\_\_\_  
\_\_\_\_\_

**\*\*Attach validation of length of employment from your most recent employer (form provided with application)**

List ALL colleges you have or are currently attending including JCJC:  
(Copies of each college transcript, including JCJC, must be attached to this application even if course work is shown on another college's transcript.)

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(Institution/College) (Dates Attended)

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(Institution/College) (Dates Attended)

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(Institution/College) (Dates Attended)

Have you been enrolled in an Associate or Bachelor Degree RN program? Yes  or No   
If so, which school?

Are you currently enrolled in Anatomy and Physiology I and II Fast Track? Yes  or No

Have you earned any college degrees? Yes  or No  If yes, list major: \_\_\_\_\_

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Which degree have you earned? AA  or BS

**NOTE: The Mississippi Board of Nursing may, at its discretion, deny the application for licensure of any person who has been convicted of a criminal offense, under the provision of Title 97 of the Mississippi Code of 1972, as now amended, or any provision of this chapter.**

**\*\*Pursuant to Mississippi statute 43-11-13 health care workers must have a criminal background check. If you have any felonies or disqualifying events, your participation in clinical will be prohibited.**

**Statement of Non-Discrimination and ADA Statement**

Jones County Junior College does not discriminate on the basis of race, color, national origin, age, sex, or disability in its programs, activities, or employment practices. The following persons have been designated to handle inquiries and grievances regarding the non-discrimination policies: (Title IX) Mrs. Kayla Hankins, Title IX Coordinator, Student Affairs, Hutcheson Hubbard Administration Building, phone 601-477-4026; email, [kayla.hankins@jcjc.edu](mailto:kayla.hankins@jcjc.edu). Jones County Junior College students who wish to obtain educational accommodations due to qualifying disabilities should contact Dr. Kisha Jones, ADA Coordinator, Student Affairs, phone 601-477-2673; email [ADACoordinator@jcjc.edu](mailto:ADACoordinator@jcjc.edu). Grievance procedures related to this area are available in this office. Jones County Junior College, 900 S. Court St., Ellisville, MS 39437.

**\*Please note: Transcripts will NOT be forwarded from the admissions office to our department. Therefore, failure to have the ACT score, Nursing Entrance Test (ATI TEAS®) results, a copy of your current LPN license, proof employment letter, NACE Foundations, Care of the Child, and Care of the Childbearing Family test results, and ALL transcripts (including JCJC) ATTACHED TO YOUR NURSING PROGRAM APPLICATION will result in the application being ineligible for consideration for admission.**

**I have read the above and the information given is complete and truthful.**

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**JONES COUNTY JUNIOR COLLEGE ASSOCIATE DEGREE NURSING  
PROGRAM LPN TO RN OPTION  
APPLICATION INSTRUCTIONS AND INFORMATION**

In order for your application to be considered, you must follow these instructions.

1. The applicant must first be admitted to Jones County Junior College. Your general admission form must be on file in the JCJC Admissions Office (601-477-4025). If you are not a current student, a new application is needed in the JCJC Admissions Office.
2. The applicant must be a graduate of an accredited high school or have a satisfactory score on the G.E.D. exam. **A high school transcript or proof of G.E.D. must be on file in the JCJC Admissions Office.**
3. The applicant must submit a completed **LPN to RN** application for admission to the A.D. Nursing LPN to RN option which is a separate application than the one for the college or generic program. **The deadline date for the application is April 1, 2021 for Summer 2021 admission.**
4. An ACT composite score of 18, or equivalent, is required for admission into the Associate Degree Nursing LPN to RN option. **Attach a copy of your ACT scores**, if they are not on your transcripts that are submitted with your nursing application. You must notify the ADN office of any updated scores before the application deadline date. **(Proof of ACT score must be submitted with this application to be considered for entry into the program). Application may only be submitted for one program type.**
5. An applicant must have a minimum cumulative grade point average of 2.5 on all previous college academic work. A “C” or better is required on all courses within the nursing curriculum. Official college transcripts from all schools attended are required and must be on file in the College Admissions Office. **(Copies of transcripts from each college including JCJC must be attached to the application to be considered for entry into the program.)**
6. Official college transcripts from **ALL** schools attended are required and must be on file in the College Admissions Office. **Transcripts will NOT be forwarded from the admissions office to our department. Therefore, copies of transcripts from each college (INCLUDING JCJC) must be attached to the A.D. Nursing program application.** Failure to list all colleges attended with transcripts attached will result in an incomplete application, regardless if the coursework appears on another institution’s transcript. Transcripts are also needed for individuals who were dual enrolled.
7. **The applicant must submit scores from the required entrance exam – ATI TEAS®. Minimum score of 58.7 is required to be considered for admission. Scores can be used for two consecutive application periods, provided changes to the test and/or norms are not made by the testing agency. Test taken before August 2020 are outdated. (See attached information regarding the procedure for testing).**
8. Acceptance to the ADN LPN to RN class is contingent upon final rechecks of submission of high school transcript or GED, ACT score, and official college transcript(s), which are required to be on file in the **JCJC General Admissions office.**

9. Attach a copy of current unencumbered license to practice as a Licensed Practical Nurse in Mississippi.
10. The applicant must submit scores from the required NLN Nursing Acceleration Challenge Exams. NLN Foundations of Nursing (NACE I) minimum score of 75 is required for admission, and NLN Nursing Care of the Childbearing Family (NACE 1) AND Nursing Care of the Child (NACE I) minimum average score of the two tests of 70 is required for admission. **\*\*\* Please see the attached file at the bottom of this application for instructions you will need to follow to register with NLN.**

**Exceptions to the application deadline date will not be granted as a result of the final testing session being filled unless the first two sessions were closed as well. The deadline for applying to the Summer 2021 semester program is April 1, 2021.**

11. Attach the completed LPN to RN Option Employer Verification form to the application. Employment history must verify one year of working experience in an acute care or long-term care agency within the last three (3) years.
12. The Mississippi State Board of Nursing requires that all JCJC ADN applicants submit an official copy of their high school transcript or GED to the JCJC general admissions office.
13. IV Certification: All applicants must have current IV certification as recognized by the MS State Board of Nursing. This must be posted to the current nursing license. If the course is in progress, please attach a letter from your instructor indicating your good standing in the course and the projected date of completion. The letter must accompany this application.
14. Pursuant to Mississippi statute 43-11-13 health care workers must have a criminal background check. If you have any felonies or disqualifying events, your participation in clinical will be prohibited; thus rendering you ineligible to be in the nursing program.
15. Applicants will be notified by mail as soon as the scoring process is completed. We ask for your patience as this process takes time. Applicants who have not received notification by the last week of the Spring semester should contact the nursing office regarding their admission status.

\*Applications submitted without ACT scores, Nursing Entrance Test (ATI TEAS®) results, All NLN NACE results, and All college transcripts (including JCJC's transcript) attached will not be considered for entry into program.

\*\*See [www.atitesting.com](http://www.atitesting.com) for further details about the nursing entrance test. (ATI TEAS®)

\*\*\* Applicants need to consider their ability to meet the financial obligation and the commitment to an accelerated program of study.

## AD NURSING ENTRANCE EXAM

Jones County Junior College AD Nursing Division has initiated an entrance testing requirement as a component of the application process. The entrance test (ATI TEAS®) must be taken, and scores submitted for the nursing application to be considered. The test results will be utilized in the awarding of points toward admission.

The fees assessed and schedules for testing are published on the ATI website at [www.atitesting.com](http://www.atitesting.com). The results of this test will be accepted for submission for 2 consecutive application periods at JCJC provided that changes to the test and/or norms are not made by the testing agency.

**Testing Location:** Remote Proctoring Only

### Spring 2021 TESTING DATES AND TIMES

Thursday, January 28	1PM – 5PM
Monday, February 1	9AM – 1PM
Thursday, February 4	1PM – 5PM
Tuesday, February 9	9AM – 1PM
Tuesday, February 16	1PM – 5PM
Thursday, February 18	9AM – 1PM
Monday, February 22	1PM – 5PM
Thursday, February 25	9AM – 1PM

**Note:** ATI TEAS® testing dates are for AD Nursing and LPN to RN option applicants. The application deadline is March 1, 2021 for the generic RN program and April 1, 2021 for LPN to RN Option. Testing dates after March 1 will not work for generic RN program applicants.

**You must register at least 24 hours in advance for the session that you select.** Exceptions to the application deadline date will not be granted as a result of the final testing session being filled unless the first two sessions were closed as well. The deadline for applying to the LPN to RN Summer 2021 semester program is April 1, 2021.

### GETTING STARTED:

- Visit the testing agency's website at [www.atitesting.com](http://www.atitesting.com)
- First, create an account. **Make sure to remember the username and password you create and bring these with you at the time of testing in order to log into the test.** On the right side of the page, click on "Create an account".
- Under the boxes listed as Username and Password, click on the link (small print) "New to ATI: Create an Account" or you can click on "Create an Account" on the top of the screen next to the Search engine.
- Follow the directions for the creation of your account, making sure to remember your username and password.

### **TO REGISTER FOR THE ATI TEAS® TEST:**

- Visit the testing agency's website at [www.atitesting.com](http://www.atitesting.com), click on "online store".
- Scroll down and click on the link on the right side of the page "Register for ATI TEAS®".
- Use the down arrow to indicate that you are registering for the "ATI TEAS®".
- Click "Next".
- Use the down arrow to select Mississippi as the testing state and Ellisville as the testing city.
- Click "Next".
- Select the date that you wish to register for. You can gain information about the testing by selecting the "Learn More" link adjacent to the link to register for the session.
- Follow the directions for the registration process.
- Fee for testing will be paid directly to the testing agency (ATI).

### **PROCESS PREPARING FOR THE ATI TEAS® TEST:**

**No preparation is required for testing.** However, the testing agency does offer some preparatory material for those wishing to prepare prior to taking the exam. These are available for an **ADDITIONAL CHARGE** to the student. JCJC does not endorse any products of this company, but the following information is provided for those wishing to purchase their preparatory materials.

- Visit the testing agency's website at [www.atitesting.com](http://www.atitesting.com).
- Click on the tab at the top labeled "ATI Product Solutions".
- Under the area entitled "Pre-Nursing School", click on the link "Test of Essential Academic Skills. (ATI TEAS®)".
- You can select your choice of preparatory materials to include the following:
  - ATI TEAS® Study Manual (BOOK) (This will take time to arrive, so check ordering information to see if this would be appropriate for the time frame that you have).
  - ATI TEAS® Online Practice Assessment Form A
  - ATI TEAS® Online Practice Assessment Form B
  - Additional materials can also be purchased that are designed to assist students enhance performance on tests.
- Descriptive information is provided for each of the products listed above on the ATI's website.

### **APPLICATION CHECKLIST:**

#### **CHECKLIST FOR J.C.J.C. ASSOCIATE DEGREE NURSING LPN TO RN OPTION APPLICATION**

##### **1) GENERAL ADMISSIONS:**

- Apply to JCJC General Admissions (Unnecessary if you are currently taking classes at JCJC)
- Verify that high school transcript or G.E.D. is on file with General Admissions.

- Verify that official sealed copies of transcripts from **ALL** colleges attended are on file in the JCJC General Admissions office.
- 2) **ACT SCORE:** (Composite score of 18 or greater is required)
- Submit official copy of ACT to JCJC General Admissions office.
  - Attach a copy of ACT to the ADN application (unofficial copy of official ACT score)
- 3) **COLLEGE TRANSCRIPTS:**
- Submit official sealed copies of transcripts from **ALL** colleges attended to JCJC General Admissions office (transcripts required to be official copy).
  - Copies** of transcripts from **ALL** colleges attended **including JCJC transcript**; and any classes in progress, are attached to ADN application (transcripts not required to be official copy). Transcripts are not forwarded to the ADN program from general admissions.
- 4) **ATI TEAS® exam :** (58.7% or above on the Adjusted individual Total Score is required)
- Schedule and take the A.D. Nursing entrance exam. (ATI TEAS® exam must not be dated prior to **August 2019**).
  - Print ATI TEAS® test results; attach to ADN application.
- 5) **EMPLOYMENT VERIFICATION AND NURSING LICENSE:**
- Attach documentation for employment verification to the Associate Degree Nursing LPN to RN Application.
  - Attach a copy of current unencumbered license to practice as a Licensed Practical Nurse in Mississippi to the Associate Degree Nursing Advanced Placement Application.
- 6) **NLN NACE I Exams- Foundations of Nursing, Nursing Care of Childbearing Family, and Nursing Care of Child results must be printed and turned in with application.**
- 7) **QUESTIONS:**
- For any question or clarification, please contact the A.D. Nursing Administrative Assistant by phone at 601-477-4099 during office hours or email at [latrece.evans@jcmc.edu](mailto:latrece.evans@jcmc.edu). If you prefer a face-to-face visit, come by office 102 of the Allied Health Building. Individuals who do not have appointments will be seen as schedule allows.

**Tip 1: Current JCJC transcripts are to be printed from the JCJC portal by the student.** If you are not a current JCJC student and do not have portal access, check with the JCJC Information Technology Department for assistance.

**Tip 2: Only the most current transcripts with all grades and GPA posted for every semester attended are accepted. Transcripts submitted April 1, 2021 for the Summer 2021 application period are required to have grades and GPA.'s posted for **Fall 2020 and every prior semester the applicant attended college. In progress classes must show in progress, if enrolled in Spring 2021 classes.****

**Tip 3:** Applications that do not include complete college transcripts from every college attended, ACT score, NLN NACE exam results, and ATI TEAS® exam score will be considered incomplete. Failure to have the ACT score, NLN NACE exam results, Nursing Entrance Test (ATI TEAS®) results, and ALL transcripts (including JCJC) attached to your nursing program application will be ineligible for consideration for admission to the JCJC ADN and LPN to RN program. **All applicants are required** to provide these items with the application.

**Tip 4:** Completed applications may be submitted on any weekday prior to April 1, 2021 by 4 p.m. which is the final day to submit a JCJC ADN LPN to RN application for the Summer 2021 semester. Mailed applications must have **postmark** of April 1, 2021 or before to be considered if received after deadline.

**\*\*Please see instructions below for registering with  
NLN Testing Services\*\***



## INSTRUCTIONS FOR NLN TESTING SERVICES:

TO: Students

FROM: NLN Testing Services

DATE:

RE: Unique URL

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**School Code:** 392756

**Exam SKU:**

NACE Care of the Childbearing Family [H-NRCB\\_1](#)

NACE Care of the Child [H-NRC\\_1](#)

NACE Foundations of Nursing [H-NRF\\_1](#)

**1.) LINK TO SET UP NEW NLN ACCOUNT:** [Jones County Junior College](#)

***You will only use this link once to create the account. If you log in and set up your account any other way then described below, your results WILL NOT be tied to your institution which may result in having to retake and repay for exam(s).***

Once you have opened the link enter the following information:

- A. Enter Username (we recommend that you use your email address)
  - B. Enter Email Address
  - C. Enter Your School Name or School ID Code (See Above)
  - D. Enter First Name, Last Name
  - E. Enter Date of Birth
  - F. Enter the information requested by your institution in the Details Field (Your entry will be labeled Details in our database)
  - G. Enter City, State, Phone
  - H. Click Create New Account
- 2.) You will receive a confirmation email, please confirm to activate your account and set your password. (This link is good for 24 hours)  
Be certain to check / change the time zone if necessary.
- 3.) After setting up your new account log into [www.nlnintest.org](http://www.nlnintest.org) and follow the steps in the **STUDENT USER GUIDE** provided to setup your device, order prep materials and tests, as well as learn how to access your scores.
- 4.) Please Note: You **DO NOT** schedule a time or date to take the exam, **UNLESS** your institution is requiring that you take it on campus. Exams are available once purchased and are good for 30 days from the date of purchase.

**Students** the NLN **800 # is currently Not in Service.** The quickest way to request assistance is to follow our Student Assistance link please [go here](#) for your inquiries and a team member will get back to you as soon as possible.

