



# Jones College Practical Nursing Program Application Packet

Thank you for your interest in the Practical Nursing Program at Jones County Junior College. We offer admission into the program in August and in January for full-time programs and every two years for the part-time programs. **Application and all supporting documents MUST be emailed to [PracticalNursing@jcjc.edu](mailto:PracticalNursing@jcjc.edu) by 4:00 PM on the deadline date, or the application will not be considered for admission.** We accept approximately 40 students in the Spring.

**The deadline for the full-time August class is April 1<sup>st</sup>**

**The deadline for the full-time January class is October 1<sup>st</sup>**

## Admission Requirements:

- Minimum ACT composite score of 16 (12 if taken before 1989), 14 on English, Math, & Reading sub scores
- ATI TEAS® Test composite score of 50 or greater. Scores can be used for two consecutive application periods, provided changes to the test and/or norms are not made by the testing agency. Tests taken before January 1, 2021 are outdated.
- Minimum GPA of 2.0 on previous college course work
  - *This requirement may be waived if applicant scores a 21 or greater on ACT*
  - *This requirement may be waived if applicant scores at or above a 77.3% on TEAS*
- Applicants must be at least 18 years old prior to the completion of the program
- Each applicant must also apply for separate admission to JCJC

## Admission Procedure:

- Apply for admission to Jones County Junior College
- Complete Practical Nursing Application form and return to Practical Nursing Office by deadline dates
- Register to take the ATI TEAS® test: instructions on next page; score must be submitted to PN office.
- Submit official/unofficial transcripts of all previous college course work to Practical Nursing Office by deadline dates
- Submit ACT score to Practical Nursing Office.
- Apply for financial aid by completing FAFSA info ([www.fafsa.ed.gov](http://www.fafsa.ed.gov))
- **Reminder: Transcripts will not be forwarded from the admissions office to our department. If you fail to submit your ACT scores, ATI TEAS® results and all transcripts (including Jones College) to Practical Nursing, your application will be ineligible for consideration for admission. No contact will be made notifying you if transcripts or any other information is missing from your application.**

## Selection of Applicants into the Program:

- Selection of students into the program is very competitive. Scores listed above represent the minimum requirements and do NOT guarantee admission into the program.

- Selection of students into the program will be based on the ACT Score, ATI TEAS® Test Score, college GPA, selected academic college course work taken and previous healthcare experience. Approximately 40 applicants are selected for the Fall class and approximately 40 applicants are selected for the Spring class.
- Once admitted into the program, students must maintain an 80% average on attempted coursework.
- Students selected into the practical nursing program will be required to submit to a random drug test prior to the first day of clinical.

**ENTRANCE TEST FOR LPN PROGRAM  
ATI TEAS® (Test of Essential Academic Skills, Edition Six)**

ALL applicants interested in admission into the LPN program MUST take the ATI TEAS® Test. The test results will be utilized in the awarding of points toward admission.

THE FEE ASSESSED FOR TESTING WILL BE \$115.

***YOU MUST PRE-REGISTER FOR THE TEAS @ <https://www.atitesting.com>.***

**Testing Location:** Remote testing (testing from home - **TEAS test will not be given on campus**)

All persons taking the TEAS test should have a desktop or laptop computer to take exam at home while being proctored via ATI Remote Proctoring with Proctorio. (Phones, iPads and chrome books are NOT suitable electronics for testing). See ATI technical requirements @ <https://www.atitesting.com>. **Please check the email address you registered with, when you signed up for testing, for information the day before TEAS test (check your spam box).**

**Testing Times:** ALL ATI TEAS® dates are listed below. Please look at the times when scheduling your exam. All persons taking the TEAS test **should log in 15 minutes** prior to the start of the test.

**Testing Dates and Times from your home**

Tuesday, August 24, 2021 - 9 am - 1 pm	Monday, September 13, 2021 - 9 am - 1 pm
Monday, August 30, 2021 - 1 pm - 5 pm	Thursday, September 16, 2021 - 1 pm - 5 pm
Thursday, September 2, 2021 - 9 am - 1 pm	Tuesday, September 21, 2021 - 9 am - 1 pm
Tuesday, September 7, 2021 - 1 pm - 5 pm	Thursday, September 30, 2021 - 1 pm - 5 pm

**YOU MUST PRE-REGISTER FOR THE ATI TEAS®. You must register at least 24 hours in advance for the session that you select.**

**PLEASE NOTE:** There is a **50**-person maximum testing capability per session. Therefore, it is very important that applicants do not wait until the last session to test. Once the maximum limit is reached for the session, the registration will be closed. **You must register at least 24 hours in advance for the session that you select. Exceptions to the application deadline date will not be granted as a result of the final testing session being filled.**

**Please note: Both the JCJC LPN & RN programs require the ATI TEAS® test; these dates are for ANY student interested in either program. It is anticipated that approximately 300 people will want to take the ATI TEAS®. DO NOT WAIT UNTIL THE LAST MINUTE!!!**

**You may take the TEAS test no more than (two) times during this testing cycle. TEAS scores are good for one year.** Tests taken before January 1, 2021 are outdated.

#### **GETTING STARTED:**

- Visit the testing agency's website at [www.atitesting.com](http://www.atitesting.com)
- First, create an account. *If you already have an account with ATI, you may skip this and proceed directly to registering for the test.*  
**Make sure to remember the username and password you create and bring these with you at the time of testing in order to log into the test.** On the right side of the page, click on "Create an account".
- Under the boxes listed as Username and Password, click on the link (small print) "New to ATI: Create an Account" or you can click on "Create an Account" on the top of the screen next to the Search engine.
- You will be required to have an email address in order to register.
- Follow the directions for the creation of your account, making sure to remember your username and password.

#### **REGISTERING FOR THE TEST**

- Visit the testing agency's website at [www.atitesting.com](http://www.atitesting.com), click on "online store".
- Scroll down and click on the link on the right side of the page "Register for ATI TEAS®"
- Use the down arrow to indicate that you are registering for the "ATI TEAS®"
- Click "Next"
- Use the down arrow to select **Mississippi** as the testing state and **Ellisville** as the testing city.
- Click "Next"
- Select the date that you wish to register for. You can gain information about the testing by selecting the "Learn More" link adjacent to the link to register for the session.
- Follow the directions for the registration process.
- Fee for testing will be paid directly to the testing agency (ATI).

**NO MONEY IS TO BE GIVEN DIRECTLY TO JCJC FOR THIS TESTING PROCESS**

#### **Testing Session Information**

- Please read the information under the "Learn More" link regarding the testing session.
- **Jones College will email you the following information 24 hours prior to your testing date: (please remember to check the email you registered with ATI for the following information)**
  - Assessment ID #**
  - Proctor guide**
  - Remote Proctor Emergency Support Line**
- Two #2 pencils to the testing session
- Scratch paper
- The following will be **prohibited** at the testing session:
  - Food/Drink
  - Textbooks or other reference books
  - Sunglasses, hats, or hoods
  - Music (CD players, MP players, iPods, etc.)
  - Communication devices (cell phones, pagers, PDA's, apple id watches, etc.)

- Calculators

### **PREPARING FOR THE ATI TEAS® TEST:**

**No preparation is required for testing.** However, the testing agency does offer some preparatory material for those wishing to prepare prior to taking the exam. These are available for an **ADDITIONAL CHARGE** to the student. JCJC does not endorse any products of this company, but the following information is provided for those wishing to purchase their preparatory materials.

- Visit the testing agency's website at [www.atitesting.com](http://www.atitesting.com)
- Click on the tab at the top labeled "ATI Product Solutions"
- Under the area entitled "Pre-Nursing School", click on the link "Test of Essential Academic Skills (ATI TEAS®)".
- You can select your choice of preparatory materials to include the following:
  - ATI TEAS® test Study Manual (BOOK) (This will take time to arrive, so check ordering information to see if this would be appropriate for the time frame that you have).
  - ATI TEAS® test online Practice Assessment Form A
  - ATI TEAS® test online Practice Assessment Form B
  - Additional materials and descriptive information is provided for each of the products listed above on the ATI's website.
- Descriptive information is provided for each of the products listed above on the ATI's website



**Practical Nursing Program Application Form**  
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Date: \_\_\_\_\_ JCJC ID # (required) \_\_\_\_\_

**The applicant must first be admitted to Jones County Junior College. Your general admission form must be on file in the JCJC Admissions Office (601-477-4025). If you are not a current student, a new application is needed in the JCJC Admissions Office.**

Please select only one admission preference. Your application will be considered invalid if more than one admission preference is selected.

**FULL-TIME Main Campus Programs:**

Fall 20 \_\_\_\_\_  
Spring 20 \_\_\_\_\_

**Deadline April 1<sup>st</sup> for August Class**  
**Deadline October 1<sup>st</sup> for January Class**

Name: \_\_\_\_\_  
Last First Middle/Maiden

Address: \_\_\_\_\_  
Street/P.O. Box City State Zip

Date of Birth (mm/dd/yy): \_\_\_\_\_ Phone Numbers: \_\_\_\_\_  
Home Cell

SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Email Address \_\_\_\_\_

Notify in Case of Emergency: \_\_\_\_\_  
Name Number

\_\_\_\_\_ Address Relationship

Name of High School Attended: \_\_\_\_\_

Date Diploma Awarded: \_\_\_\_\_ Date GED Awarded (if applicable): \_\_\_\_\_

**\*Please note: Transcripts WILL NOT be forwarded from the Admissions Office to our department. Therefore, failure to have the ACT score, ATI TEAS® scores and ALL transcripts (including Jones College) attached to your application will result in the application being ineligible for consideration for admission. No contact will be made notifying you if transcripts or any other required information is missing from your application.**

**Jones County Junior College  
Practical Nursing Program  
Application Form  
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Name of ALL Colleges/Universities Attended: (Attach additional sheets if necessary)

Name of College/University	Dates Attended	Degree Awarded

Previous Healthcare Education (RN, LPN, CNA, etc.): Describe (When and Where):

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**Previous professional commitment: Check if any of the following apply to you. If so, your transcript MUST show evidence of classes/courses taken and completed.**

- |  |   |
|--|---|
| <input type="checkbox"/> Paramedic<br><input type="checkbox"/> BS or higher Degree<br><input type="checkbox"/> EMT | <input type="checkbox"/> College Allied Health Program Certification/Licensure<br><input type="checkbox"/> Certified Nursing Assistant<br><input type="checkbox"/> High School Allied Health/ Health Occupations Course |
|--|---|

**CRIMINAL BACKGROUND/HISTORY:**

Have you ever been convicted of a crime (felony or misdemeanor) other than a traffic ticket?  
 \_\_\_\_\_ If yes, (explain, include date, charges, etc. \_\_\_\_\_)

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Answering yes to the above question does NOT exclude an applicant from applying and being accepted into the program; however, each applicant accepted into the Practical Nursing Program will undergo a Criminal/FBI Background Check. The Clinical facilities may refuse the student the right to use the clinical facility for the clinical component of the practical nursing program. Should any clinical agency utilized by JCJC refuse the student based on the background check, that student will be required to withdraw from the program. Pursuant to MS statute 43-11-13, health care workers must have a criminal background check. If a student has any felonies or disqualifying events, the clinical participation may be prohibited thereby preventing your continuation in the nursing program.

I attest that the information submitted in this application is true and correct. I understand that any falsification of information on this form may result in dismissal from the practical nursing program, if accepted.

_____ Signature	_____ Date
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**Additionally, The Mississippi Board of Nursing may, at its discretion, deny the application for licensure of any person who has been convicted of a criminal offense, under the provision of Title 97 of the Mississippi Code of 1972, as now amended, or any provision of this chapter. The State Board of Nursing may refuse any individual the right to take the NCLEX-PN based on previous criminal records.**

### Statement of Non-Discrimination and ADA Statement

Jones County Junior College does not discriminate on the basis of race, color, national origin, age, sex, or disability in its programs, activities, or employment practices. The following persons have been designated to handle inquiries and grievances regarding the non-discrimination policies: (ADA/ Section 504) Dr. Kisha Jones, ADA Coordinator, Student Affairs, phone 601-477-2673; email [ADACoordinator@jcjc.edu](mailto:ADACoordinator@jcjc.edu) and (Title IX) Dr. Tessa Flowers, Title IX Coordinator, Asst. VP of Student Affairs, Hutcheson Hubbard Administration Building, phone 601-477-4845; email [tessa.flowers@jcjc.edu](mailto:tessa.flowers@jcjc.edu) . Jones County Junior College, 900 South Court Street, Ellisville, MS 39437

All students not selected into practical nursing program that wish to be considered for the next admitting class, **MUST** re-apply to the practical nursing program (application and supporting documents).

- Selection of students into the program will be based on the ACT Score, ATI TEAS® Test Score, college GPA, selected academic college course work taken and previous healthcare experience. Selection Process Rubric can be seen on-line at [www.jcjc.edu](http://www.jcjc.edu) under the practical nursing program “**How to Apply**”. Approximately 40 applicants are selected for the fall class and approximately 40 applicants are selected for the spring class.

**\*\*In case students have the same amount of total points on the rubric, the applicant with the highest combination of points from the GPA and ACT will be considered. If there is still a tie, the in-district applicant is given priority and further ties will be broken by a random drawing. \*\***

- Students selected will be notified by email.
- All qualified applicants not selected will be placed on an alternate list of priority ranking, in the event of a vacancy; the alternate will be notified via phone call or email.
- After notification of acceptance, the student will be required to attend a MANDATORY Orientation session.
- After admission, students need to provide the following expenses:
  - Current certification of Healthcare Provider Cardiopulmonary Resuscitation (CPR)
  - Physical examination.
  - Two Step Tuberculosis (TB) skin test
  - Two MMR (shot record); must be college compliant per Health Department standards.
  - Two Varicella
  - TDAP
  - Hepatitis B Immunization series of three injections or signed declination
  - Flu vaccination
  - The COVID-19 vaccination is encouraged but not mandatory at this time but should the clinical facility require the vaccination, the school reserves the right to require the vaccination as well to meet clinical requirements.
- Once admitted into the program, students must clear criminal background check. Maintain an 80% average on attempted coursework as outlined in the practical nursing handbook.

Students selected into the practical nursing program will be required to submit to a random drug test prior to the first day of clinical

## **Practical Nursing Guidelines for Granting Prior Credit**

### **Credit for Non-Nursing Courses within the Program**

Students enrolled in the Practical Nursing Program who have taken academic Anatomy & Physiology I & II with labs may substitute these classes for PNV 1213 Body Structure and Function. This substitution is allowed only if the student has completed these classes within the last two years and achieved a grade of “B” or better in the academic course. A copy of the student’s college transcript must be on file in the PN office for this substitution to be approved.

### **Credit for Nursing Courses within the Program**

Applicants who have successfully completed content in another Practical Nursing Program or who have completed content in a Registered Nursing Program may request advanced placement in the Practical Nursing Program under certain conditions.

Students who have completed the 1st semester of a Practical Nursing Program within the last two years, with a grade of “C” or better, are eligible to receive transfer credit that is equivalent to the 1st semester PNV Coursework at Jones County Junior College, provided the coursework taken at another college is congruent with the course work offered at JCJC.

Students who have previously been enrolled in a Registered Nursing Program and has completed two semesters in an RN program within the last two years, with a grade of “C” or better, are eligible to receive transfer credit for only the 1st semester PNV courses at Jones County Junior College, provided the coursework taken at another college is congruent with the coursework offered at JCJC.

Any person requesting transfer of prior credit must:

- a)** submit a program application;
- b)** submit a letter of reference from a faculty member in their previous nursing program;
- c)** submit a college transcript and course descriptions from previous program;
- d)** must meet JCJC’s practical nursing program’s ACT requirement, but does not have to take the ATI TEAS® Test.

Placement is not guaranteed and is dependent on several factors:

- a)** whether there is an opening in the requested class;
- b)** whether the course objectives/course descriptions submitted for prior credit are congruent with the course objectives/course descriptions of JCJC’s Practical Nursing Program;
- c)** whether the prior credit was obtained at a regionally accredited college or university;
- d)** students may be required to demonstrate competence in selected 1st semester skills, including but not limited to, hand washing, vital signs, catheterization, and medication administration.
- e)** students may be required to demonstrate competence in dosage calculations; complete Fundamental’s final exam with a score of at least an 80; or take the ATI fundamental’s exam with a ranking score at the “National Mean.”





## Practical Nursing Program Check List for Application

### Check List:

Use the following check list to ensure that your application to the Practical Nursing Program at JCJC is complete. **Incomplete applications may not be accepted!**

**Application and all supporting documents MUST be emailed to PracticalNursing@jcjc.edu by 4:00 PM on the deadline date, or the application will not be considered for admission.**

**Please check the following to indicate that these items have been completed prior to the DEADLINE DATES (April 1<sup>st</sup> for Fall and October 1<sup>st</sup> for Spring)!**

- \_\_\_\_\_ 1) Apply for admission to JCJC (if not already a student)
- \_\_\_\_\_ 2) Practical Nursing Application form
- \_\_\_\_\_ 3) Unofficial transcript from all schools attended for Practical Nursing Office. Each student must turn in the transcript from ANY college attended to the Practical Nursing office in addition to whatever is needed by the Admission's Office.  
**\*\*The LPN department will NOT print out transcripts for applicants! \*\***
- \_\_\_\_\_ 4) Preregister for the ATI TEAS® Test (See ATI TEAS® instruction page).
- \_\_\_\_\_ 5) Submit Official ATI TEAS® Test Score Results to the Practical Nursing Office
- \_\_\_\_\_ 6) ACT scores have been sent to both Practical Nursing Office **and** the JCJC Admissions Office
- \_\_\_\_\_ 7) Apply for financial aid (fill out FAFSA on-line at [www.fafsa.ed.gov](http://www.fafsa.ed.gov)) if not previously done.